

Engineering/Architecture Firm
Time by Job Detail
 January through December 2011

Date	Name	Billing Status	Duration
Bowden Boutiques:Koll Center, Middlefield			
Civil Engineering:Coordination			
5/17/2011	Jonathan Graham	Not Billable	6:00
5/28/2011	Deborah Wood	Not Billable	2:00
5/30/2011	Deborah Wood	Not Billable	2:00
6/1/2011	Deborah Wood	Not Billable	2:00
Total Civil Engineering:Coordination			12:00
Civil Engineering:Drafting			
5/21/2011	Jonathan Graham	Not Billable	4:00
5/29/2011	Deborah Wood	Not Billable	2:00
5/31/2011	Deborah Wood	Not Billable	2:00
Total Civil Engineering:Drafting			8:00
Civil Engineering:Engineering			
5/30/2011	Jonathan Graham	Not Billable	8:00
Total Civil Engineering:Engineering			8:00
Civil Engineering:Field Visits			
6/5/2011	Deborah Wood	Not Billable	6:00
6/6/2011	Deborah Wood	Not Billable	2:00
Total Civil Engineering:Field Visits			8:00
Civil Engineering:Lay out			
5/23/2011	Jonathan Graham	Not Billable	8:00
Total Civil Engineering:Lay out			8:00
Civil Engineering:Meetings			
5/24/2011	Jonathan Graham	Not Billable	6:00
6/6/2011	Deborah Wood	Not Billable	6:00
6/7/2011	Deborah Wood	Not Billable	8:00
Total Civil Engineering:Meetings			20:00
Civil Engineering:Research			
5/31/2011	Jonathan Graham	Not Billable	8:00
6/1/2011	Jonathan Graham	Not Billable	4:00
Total Civil Engineering:Research			12:00
Design:Coordination			
5/7/2011	Jonathan Graham	Not Billable	8:00
5/7/2011	Natalie Chapman Consulting	Unbilled	2:00
5/7/2011	Deborah Wood	Not Billable	6:00
5/8/2011	Deborah Wood	Not Billable	4:00
5/9/2011	Deborah Wood	Not Billable	2:00
5/12/2011	Deborah Wood	Not Billable	2:00
Total Design:Coordination			24:00
Design:Drafting			
5/7/2011	Deborah Wood	Not Billable	2:00
5/10/2011	Deborah Wood	Not Billable	2:00
5/11/2011	Deborah Wood	Not Billable	2:00
Total Design:Drafting			6:00
Design:Meetings			
5/8/2011	Jonathan Graham	Not Billable	8:00
5/8/2011	Natalie Chapman Consulting	Unbilled	4:00
5/9/2011	Natalie Chapman Consulting	Unbilled	4:00
5/9/2011	Deborah Wood	Not Billable	2:00
5/10/2011	Deborah Wood	Not Billable	2:00
5/11/2011	Deborah Wood	Not Billable	2:00
5/16/2011	Deborah Wood	Not Billable	3:00
5/17/2011	Deborah Wood	Not Billable	2:00
5/18/2011	Deborah Wood	Not Billable	3:00
Total Design:Meetings			30:00

Engineering/Architecture Firm
Time by Job Detail
 January through December 2011

<u>Date</u>	<u>Name</u>	<u>Billing Status</u>	<u>Duration</u>
Design:Research			
5/9/2011	Jonathan Graham	Not Billable	8:00
5/15/2011	Natalie Chapman Consulting	Unbilled	2:00
5/16/2011	Natalie Chapman Consulting	Unbilled	4:00
Total Design:Research			14:00
Structural Engineering:Coordination			
5/10/2011	Jonathan Graham	Not Billable	8:00
5/14/2011	Deborah Wood	Not Billable	1:00
5/15/2011	Deborah Wood	Not Billable	3:00
5/22/2011	Deborah Wood	Not Billable	4:00
5/23/2011	Natalie Chapman Consulting	Unbilled	4:00
5/24/2011	Deborah Wood	Not Billable	4:00
Total Structural Engineering:Coordination			24:00
Structural Engineering:Drafting			
5/25/2011	Deborah Wood	Not Billable	4:00
5/26/2011	Deborah Wood	Not Billable	3:00
Total Structural Engineering:Drafting			7:00
Structural Engineering:Engineering			
5/30/2011	Natalie Chapman Consulting	Unbilled	4:00
6/6/2011	Natalie Chapman Consulting	Unbilled	4:00
Total Structural Engineering:Engineering			8:00
Structural Engineering:Lay out			
5/14/2011	Jonathan Graham	Not Billable	4:00
5/15/2011	Jonathan Graham	Not Billable	6:00
Total Structural Engineering:Lay out			10:00
Structural Engineering:Research			
5/16/2011	Jonathan Graham	Not Billable	8:00
Total Structural Engineering:Research			8:00
Structural Observation:Coordination			
6/14/2011	Deborah Wood	Not Billable	4:00
6/15/2011	Deborah Wood	Not Billable	2:00
6/18/2011	Jonathan Graham	Not Billable	8:00
6/18/2011	Natalie Chapman Consulting	Unbilled	8:00
6/19/2011	Natalie Chapman Consulting	Unbilled	8:00
Total Structural Observation:Coordination			30:00
Structural Observation:Field Visits			
6/18/2011	Deborah Wood	Not Billable	2:00
6/19/2011	Deborah Wood	Not Billable	2:00
6/20/2011	Deborah Wood	Not Billable	2:00
6/21/2011	Jonathan Graham	Not Billable	8:00
6/21/2011	Deborah Wood	Not Billable	2:00
6/22/2011	Jonathan Graham	Not Billable	4:00
Total Structural Observation:Field Visits			20:00
Surveying:Coordation			
6/5/2011	Jonathan Graham	Not Billable	8:00
Total Surveying:Coordation			8:00
Surveying:Drafting			
6/6/2011	Jonathan Graham	Not Billable	8:00
Total Surveying:Drafting			8:00
Surveying:Lay out			
6/11/2011	Natalie Chapman Consulting	Unbilled	8:00
6/12/2011	Natalie Chapman Consulting	Unbilled	8:00
Total Surveying:Lay out			16:00

Engineering/Architecture Firm
Time by Job Detail
January through December 2011

Date	Name	Billing Status	Duration
Surveying:Meetings			
6/11/2011	Deborah Wood	Not Billable	2:00
6/12/2011	Deborah Wood	Not Billable	2:00
6/13/2011	Natalie Chapman Consulting	Unbilled	4:00
6/13/2011	Deborah Wood	Not Billable	8:00
Total Surveying:Meetings			16:00
Surveying:Research			
6/13/2011	Jonathan Graham	Not Billable	8:00
Total Surveying:Research			8:00
Unbillable Time:Client Contract			
4/23/2011	Deborah Wood	Not Billable	2:00
4/30/2011	Deborah Wood	Not Billable	2:00
5/3/2011	Deborah Wood	Not Billable	5:00
5/4/2011	Deborah Wood	Not Billable	3:00
Total Unbillable Time:Client Contract			12:00
Unbillable Time:Proposal Dev			
4/17/2011	Deborah Wood	Not Billable	4:00
Total Unbillable Time:Proposal Dev			4:00
Total Bowden Boutiques:Koll Center, Middlefield			329:00
Bowden Boutiques:Main Street, Middlefield			
Civil Engineering:Coordination			
9/27/2011	Deborah Wood	Billed	2:00
9/28/2011	Deborah Wood	Billed	4:00
10/15/2011	Jonathan Graham	Billed	2:00
10/19/2011	Jonathan Graham	Billed	4:00
Total Civil Engineering:Coordination			12:00
Civil Engineering:Drafting			
10/3/2011	Deborah Wood	Billed	6:00
10/4/2011	Deborah Wood	Billed	4:00
10/25/2011	Jonathan Graham	Billed	4:00
10/26/2011	Jonathan Graham	Billed	4:00
10/29/2011	Natalie Chapman Consulting	Billed	6:00
10/30/2011	Natalie Chapman Consulting	Billed	8:00
11/6/2011	Natalie Chapman Consulting	Billed	8:00
Total Civil Engineering:Drafting			40:00
Civil Engineering:Engineering			
10/10/2011	Deborah Wood	Billed	8:00
10/11/2011	Deborah Wood	Billed	4:00
11/1/2011	Jonathan Graham	Billed	4:00
11/2/2011	Jonathan Graham	Billed	4:00
11/12/2011	Natalie Chapman Consulting	Billed	8:00
11/13/2011	Natalie Chapman Consulting	Billed	8:00
11/14/2011	Natalie Chapman Consulting	Billed	4:00
Total Civil Engineering:Engineering			40:00
Civil Engineering:Field Visits			
10/16/2011	Deborah Wood	Billed	2:00
10/17/2011	Deborah Wood	Billed	4:00
10/18/2011	Deborah Wood	Billed	2:00
11/6/2011	Jonathan Graham	Billed	2:00
11/7/2011	Jonathan Graham	Billed	3:00
Total Civil Engineering:Field Visits			13:00

Engineering/Architecture Firm
Time by Job Detail
 January through December 2011

Date	Name	Billing Status	Duration
Civil Engineering:Lay out			
10/24/2011	Deborah Wood	Billed	8:00
11/6/2011	Jonathan Graham	Billed	1:00
11/7/2011	Jonathan Graham	Billed	3:00
11/19/2011	Natalie Chapman Consulting	Billed	4:00
11/20/2011	Natalie Chapman Consulting	Billed	8:00
11/21/2011	Natalie Chapman Consulting	Billed	2:00
Total Civil Engineering:Lay out			26:00
Civil Engineering:Meetings			
10/31/2011	Deborah Wood	Billed	6:00
11/1/2011	Deborah Wood	Billed	5:00
11/19/2011	Natalie Chapman Consulting	Billed	4:00
11/21/2011	Natalie Chapman Consulting	Billed	2:00
Total Civil Engineering:Meetings			17:00
Civil Engineering:Research			
11/7/2011	Deborah Wood	Billed	4:00
11/8/2011	Jonathan Graham	Billed	8:00
11/9/2011	Jonathan Graham	Billed	4:00
Total Civil Engineering:Research			16:00
Design:Coordination			
9/3/2011	Jonathan Graham	Billed	4:00
Total Design:Coordination			4:00
Design:Field Visit			
9/13/2011	Jonathan Graham	Billed	8:00
Total Design:Field Visit			8:00
Design:Meetings			
9/6/2011	Deborah Wood	Billed	2:00
9/7/2011	Deborah Wood	Billed	2:00
9/20/2011	Jonathan Graham	Billed	4:00
9/21/2011	Jonathan Graham	Billed	2:00
Total Design:Meetings			10:00
Structural Engineering:Coordination			
9/27/2011	Jonathan Graham	Billed	4:00
9/28/2011	Jonathan Graham	Billed	4:00
Total Structural Engineering:Coordination			8:00
Structural Engineering:Drafting			
9/10/2011	Deborah Wood	Billed	4:00
9/11/2011	Deborah Wood	Billed	8:00
9/24/2011	Natalie Chapman Consulting	Billed	2:00
9/25/2011	Natalie Chapman Consulting	Billed	2:00
Total Structural Engineering:Drafting			16:00
Structural Engineering:Engineering			
10/1/2011	Natalie Chapman Consulting	Billed	2:00
10/2/2011	Natalie Chapman Consulting	Billed	6:00
10/3/2011	Natalie Chapman Consulting	Billed	4:00
10/4/2011	Jonathan Graham	Billed	8:00
Total Structural Engineering:Engineering			20:00
Structural Engineering:Lay out			
10/8/2011	Natalie Chapman Consulting	Billed	6:00
10/9/2011	Natalie Chapman Consulting	Billed	6:00
10/11/2011	Jonathan Graham	Billed	8:00
Total Structural Engineering:Lay out			20:00

11:00 PM

12/15/11

Engineering/Architecture Firm
Time by Job Detail
 January through December 2011

<u>Date</u>	<u>Name</u>	<u>Billing Status</u>	<u>Duration</u>
Structural Engineering:Meetings			
9/17/2011	Deborah Wood	Billed	2:00
10/12/2011	Jonathan Graham	Billed	4:00
10/16/2011	Natalie Chapman Consulting	Billed	2:00
10/17/2011	Natalie Chapman Consulting	Billed	2:00
Total Structural Engineering:Meetings			10:00
Structural Engineering:Research			
9/18/2011	Deborah Wood	Billed	6:00
10/17/2011	Jonathan Graham	Billed	6:00
10/18/2011	Jonathan Graham	Billed	8:00
10/22/2011	Natalie Chapman Consulting	Billed	2:00
10/24/2011	Natalie Chapman Consulting	Billed	4:00
Total Structural Engineering:Research			26:00
Structural Observation:Coordination			
12/10/2011	Jonathan Graham	Billed	4:00
12/10/2011	Natalie Chapman Consulting	Billed	2:00
12/10/2011	Deborah Wood	Billed	2:00
12/11/2011	Deborah Wood	Billed	2:00
12/12/2011	Deborah Wood	Billed	8:00
Total Structural Observation:Coordination			18:00
Structural Observation:Field Visits			
12/10/2011	Jonathan Graham	Billed	4:00
12/10/2011	Natalie Chapman Consulting	Billed	4:00
12/10/2011	Deborah Wood	Billed	2:00
12/11/2011	Jonathan Graham	Billed	8:00
12/11/2011	Natalie Chapman Consulting	Billed	6:00
12/12/2011	Jonathan Graham	Billed	8:00
12/12/2011	Deborah Wood	Billed	2:00
12/13/2011	Deborah Wood	Billed	8:00
Total Structural Observation:Field Visits			42:00
Surveying:Coordation			
11/12/2011	Deborah Wood	Billed	6:00
11/13/2011	Deborah Wood	Billed	2:00
11/14/2011	Jonathan Graham	Billed	8:00
11/14/2011	Deborah Wood	Billed	4:00
11/15/2011	Jonathan Graham	Billed	8:00
11/15/2011	Deborah Wood	Billed	8:00
11/26/2011	Natalie Chapman Consulting	Billed	4:00
Total Surveying:Coordation			40:00
Surveying:Drafting			
11/16/2011	Jonathan Graham	Billed	4:00
11/19/2011	Deborah Wood	Billed	6:00
11/20/2011	Deborah Wood	Billed	2:00
11/21/2011	Deborah Wood	Billed	4:00
11/22/2011	Deborah Wood	Billed	8:00
11/26/2011	Natalie Chapman Consulting	Billed	4:00
11/27/2011	Natalie Chapman Consulting	Billed	8:00
11/28/2011	Natalie Chapman Consulting	Billed	4:00
Total Surveying:Drafting			40:00
Surveying:Field Visits			
11/23/2011	Deborah Wood	Billed	2:00
12/5/2011	Jonathan Graham	Billed	8:00
12/6/2011	Jonathan Graham	Billed	8:00
12/7/2011	Jonathan Graham	Billed	4:00
Total Surveying:Field Visits			22:00
Surveying:Lay out			
12/3/2011	Natalie Chapman Consulting	Billed	4:00
Total Surveying:Lay out			4:00

Engineering/Architecture Firm
Time by Job Detail
 January through December 2011

Date	Name	Billing Status	Duration
Surveying:Meetings			
12/3/2011	Jonathan Graham	Billed	8:00
12/3/2011	Natalie Chapman Consulting	Billed	2:00
12/4/2011	Jonathan Graham	Billed	8:00
12/4/2011	Natalie Chapman Consulting	Billed	2:00
12/5/2011	Natalie Chapman Consulting	Billed	2:00
Total Surveying:Meetings			22:00
Surveying:Research			
12/3/2011	Natalie Chapman Consulting	Billed	2:00
12/4/2011	Natalie Chapman Consulting	Billed	6:00
12/5/2011	Natalie Chapman Consulting	Billed	2:00
Total Surveying:Research			10:00
Total Bowden Boutiques:Main Street, Middlefield			484:00
Freeman Development Company:Commercial Building, Middlefield			
Structural Engineering:Coordination			
12/31/2011	Jonathan Graham	Billed	8:00
Total Structural Engineering:Coordination			8:00
Total Freeman Development Company:Commercial Building, Middlefield			8:00
Freeman Development Company:Northgate Shopping Center, Middlefield			
Civil Engineering:Coordination			
7/17/2011	Deborah Wood	Billed	2:00
7/18/2011	Deborah Wood	Billed	2:00
7/19/2011	Deborah Wood	Billed	4:00
7/20/2011	Jonathan Graham	Billed	4:00
7/23/2011	Jonathan Graham	Billed	8:00
7/24/2011	Jonathan Graham	Billed	8:00
Total Civil Engineering:Coordination			28:00
Civil Engineering:Drafting			
7/25/2011	Jonathan Graham	Billed	8:00
7/26/2011	Jonathan Graham	Billed	2:00
8/8/2011	Jonathan Graham	Billed	8:00
Total Civil Engineering:Drafting			18:00
Civil Engineering:Engineering			
7/23/2011	Natalie Chapman Consulting	Billed	2:00
7/23/2011	Deborah Wood	Billed	4:00
7/24/2011	Natalie Chapman Consulting	Billed	2:00
7/24/2011	Deborah Wood	Billed	4:00
7/30/2011	Jonathan Graham	Billed	8:00
7/30/2011	Natalie Chapman Consulting	Billed	2:00
7/31/2011	Jonathan Graham	Billed	8:00
7/31/2011	Natalie Chapman Consulting	Billed	2:00
8/1/2011	Jonathan Graham	Billed	2:00
8/1/2011	Natalie Chapman Consulting	Billed	2:00
8/2/2011	Jonathan Graham	Billed	2:00
8/3/2011	Jonathan Graham	Billed	2:00
Total Civil Engineering:Engineering			40:00
Civil Engineering:Field Visits			
8/6/2011	Jonathan Graham	Billed	2:00
Total Civil Engineering:Field Visits			2:00
Civil Engineering:Lay out			
8/6/2011	Jonathan Graham	Billed	6:00
8/7/2011	Jonathan Graham	Billed	8:00
Total Civil Engineering:Lay out			14:00

Engineering/Architecture Firm
Time by Job Detail
 January through December 2011

Date	Name	Billing Status	Duration
Civil Engineering:Meetings			
8/6/2011	Natalie Chapman Consulting	Billed	2:00
8/7/2011	Natalie Chapman Consulting	Billed	2:00
8/13/2011	Jonathan Graham	Billed	6:00
Total Civil Engineering:Meetings			10:00
Civil Engineering:Research			
7/30/2011	Deborah Wood	Billed	8:00
8/2/2011	Deborah Wood	Billed	2:00
Total Civil Engineering:Research			10:00
Design:Coordination			
7/2/2011	Deborah Wood	Billed	4:00
7/4/2011	Deborah Wood	Billed	4:00
7/6/2011	Deborah Wood	Billed	2:00
7/9/2011	Deborah Wood	Billed	8:00
Total Design:Coordination			18:00
Design:Lay out			
7/9/2011	Natalie Chapman Consulting	Billed	2:00
Total Design:Lay out			2:00
Design:Meetings			
7/5/2011	Jonathan Graham	Billed	2:00
Total Design:Meetings			2:00
Design:Research			
7/5/2011	Jonathan Graham	Billed	2:00
7/9/2011	Jonathan Graham	Billed	8:00
Total Design:Research			10:00
Structural Engineering:Coordination			
7/10/2011	Jonathan Graham	Billed	8:00
Total Structural Engineering:Coordination			8:00
Structural Engineering:Drafting			
7/11/2011	Deborah Wood	Billed	2:00
7/12/2011	Deborah Wood	Billed	4:00
7/16/2011	Natalie Chapman Consulting	Billed	2:00
7/17/2011	Natalie Chapman Consulting	Billed	8:00
7/18/2011	Natalie Chapman Consulting	Billed	4:00
Total Structural Engineering:Drafting			20:00
Structural Engineering:Engineering			
7/12/2011	Deborah Wood	Billed	2:00
7/13/2011	Deborah Wood	Billed	2:00
7/16/2011	Jonathan Graham	Billed	8:00
Total Structural Engineering:Engineering			12:00
Structural Engineering:Field Visits			
7/16/2011	Deborah Wood	Billed	2:00
Total Structural Engineering:Field Visits			2:00
Structural Engineering:Meetings			
7/17/2011	Jonathan Graham	Billed	8:00
7/20/2011	Deborah Wood	Billed	2:00
Total Structural Engineering:Meetings			10:00
Structural Observation:Coordination			
8/13/2011	Natalie Chapman Consulting	Billed	2:00
8/20/2011	Jonathan Graham	Billed	4:00
8/21/2011	Deborah Wood	Billed	4:00
8/24/2011	Jonathan Graham	Billed	2:00
Total Structural Observation:Coordination			12:00

Engineering/Architecture Firm
Time by Job Detail
 January through December 2011

Date	Name	Billing Status	Duration
Structural Observation:Field Visits			
8/20/2011	Natalie Chapman Consulting	Billed	2:00
8/27/2011	Jonathan Graham	Billed	8:00
8/27/2011	Deborah Wood	Billed	8:00
Total Structural Observation:Field Visits			18:00
Surveying:Coordation			
8/13/2011	Jonathan Graham	Billed	2:00
Total Surveying:Coordation			2:00
Surveying:Drafting			
8/6/2011	Deborah Wood	Billed	4:00
8/7/2011	Deborah Wood	Billed	4:00
8/14/2011	Jonathan Graham	Billed	8:00
8/15/2011	Jonathan Graham	Billed	8:00
Total Surveying:Drafting			24:00
Surveying:Field Visits			
8/13/2011	Deborah Wood	Billed	2:00
8/15/2011	Deborah Wood	Billed	2:00
Total Surveying:Field Visits			4:00
Surveying:Lay out			
8/20/2011	Deborah Wood	Billed	8:00
Total Surveying:Lay out			8:00
Surveying:Meetings			
8/14/2011	Deborah Wood	Billed	2:00
8/20/2011	Jonathan Graham	Billed	2:00
Total Surveying:Meetings			4:00
Surveying:Research			
8/20/2011	Jonathan Graham	Billed	2:00
Total Surveying:Research			2:00
Total Freeman Development Company:Northgate Shopping Center, Middlefield			280:00
Hamby, Shane:Law Office, Bayshore			
Structural Observation:Coordination			
12/31/2011	Natalie Chapman Consulting	Unbilled	2:00
Total Structural Observation:Coordination			2:00
Total Hamby, Shane:Law Office, Bayshore			2:00
Hamby, Shane:Law Office, Middlefield			
Civil Engineering:Coordination			
3/5/2011	Deborah Wood	Billed	2:00
3/6/2011	Deborah Wood	Billed	2:00
3/7/2011	Deborah Wood	Billed	2:00
3/12/2011	Natalie Chapman Consulting	Billed	2:00
Total Civil Engineering:Coordination			8:00
Civil Engineering:Drafting			
2/19/2011	Jonathan Graham	Billed	2:00
2/22/2011	Jonathan Graham	Billed	4:00
3/13/2011	Natalie Chapman Consulting	Billed	2:00
Total Civil Engineering:Drafting			8:00
Civil Engineering:Engineering			
3/5/2011	Deborah Wood	Billed	2:00
3/6/2011	Deborah Wood	Billed	4:00
3/12/2011	Deborah Wood	Billed	6:00
3/13/2011	Deborah Wood	Billed	4:00
Total Civil Engineering:Engineering			16:00

Engineering/Architecture Firm
Time by Job Detail
 January through December 2011

Date	Name	Billing Status	Duration
Civil Engineering:Field Visits			
3/14/2011	Deborah Wood	Billed	4:00
3/15/2011	Deborah Wood	Billed	2:00
Total Civil Engineering:Field Visits			6:00
Civil Engineering:Lay out			
2/19/2011	Jonathan Graham	Billed	2:00
Total Civil Engineering:Lay out			2:00
Design:Coordination			
1/23/2011	Deborah Wood	Billed	4:00
1/24/2011	Deborah Wood	Billed	6:00
Total Design:Coordination			10:00
Design:Drafting			
1/23/2011	Natalie Chapman Consulting	Billed	6:00
1/24/2011	Natalie Chapman Consulting	Billed	2:00
1/29/2011	Deborah Wood	Billed	2:00
1/30/2011	Deborah Wood	Billed	1:00
1/31/2011	Deborah Wood	Billed	2:00
2/1/2011	Deborah Wood	Billed	5:00
2/5/2011	Natalie Chapman Consulting	Billed	2:00
2/6/2011	Natalie Chapman Consulting	Billed	4:00
2/7/2011	Natalie Chapman Consulting	Billed	4:00
Total Design:Drafting			28:00
Design:Lay out			
1/31/2011	Natalie Chapman Consulting	Billed	2:00
2/7/2011	Deborah Wood	Billed	2:00
2/8/2011	Deborah Wood	Billed	8:00
2/12/2011	Natalie Chapman Consulting	Billed	5:00
2/13/2011	Natalie Chapman Consulting	Billed	4:00
2/14/2011	Natalie Chapman Consulting	Billed	4:00
Total Design:Lay out			25:00
Design:Meetings			
1/23/2011	Jonathan Graham	Billed	2:00
2/5/2011	Natalie Chapman Consulting	Billed	2:00
2/6/2011	Natalie Chapman Consulting	Billed	2:00
2/19/2011	Natalie Chapman Consulting	Billed	1:00
2/20/2011	Natalie Chapman Consulting	Billed	2:00
Total Design:Meetings			9:00
Design:Research			
1/24/2011	Jonathan Graham	Billed	4:00
2/13/2011	Natalie Chapman Consulting	Billed	4:00
Total Design:Research			8:00
Structural Engineering:Coordination			
2/21/2011	Natalie Chapman Consulting	Billed	3:00
2/26/2011	Natalie Chapman Consulting	Billed	4:00
2/27/2011	Natalie Chapman Consulting	Billed	4:00
Total Structural Engineering:Coordination			11:00
Structural Engineering:Drafting			
2/27/2011	Natalie Chapman Consulting	Billed	4:00
Total Structural Engineering:Drafting			4:00
Structural Engineering:Engineering			
2/12/2011	Deborah Wood	Billed	1:00
2/13/2011	Deborah Wood	Billed	2:00
2/14/2011	Deborah Wood	Billed	2:00
3/5/2011	Natalie Chapman Consulting	Billed	6:00
Total Structural Engineering:Engineering			11:00

Engineering/Architecture Firm
Time by Job Detail
 January through December 2011

Date	Name	Billing Status	Duration
Structural Engineering:Lay out			
1/26/2011	Jonathan Graham	Billed	4:00
2/19/2011	Deborah Wood	Billed	4:00
2/20/2011	Deborah Wood	Billed	4:00
2/21/2011	Deborah Wood	Billed	2:00
2/22/2011	Deborah Wood	Billed	4:00
Total Structural Engineering:Lay out			18:00
Structural Engineering:Meetings			
1/31/2011	Jonathan Graham	Billed	4:00
2/26/2011	Deborah Wood	Billed	4:00
2/27/2011	Deborah Wood	Billed	4:00
2/28/2011	Deborah Wood	Billed	2:00
3/6/2011	Natalie Chapman Consulting	Billed	2:00
Total Structural Engineering:Meetings			16:00
Structural Engineering:Research			
2/15/2011	Jonathan Graham	Billed	4:00
Total Structural Engineering:Research			4:00
Structural Observation:Coordination			
3/26/2011	Natalie Chapman Consulting	Billed	2:00
3/27/2011	Natalie Chapman Consulting	Billed	2:00
3/28/2011	Natalie Chapman Consulting	Billed	2:00
3/29/2011	Jonathan Graham	Billed	6:00
3/30/2011	Jonathan Graham	Billed	4:00
Total Structural Observation:Coordination			16:00
Structural Observation:Field Visits			
3/29/2011	Jonathan Graham	Billed	2:00
4/2/2011	Jonathan Graham	Billed	2:00
4/2/2011	Deborah Wood	Billed	2:00
Total Structural Observation:Field Visits			6:00
Surveying:Coordination			
3/19/2011	Deborah Wood	Billed	8:00
3/20/2011	Deborah Wood	Billed	2:00
3/21/2011	Deborah Wood	Billed	4:00
3/22/2011	Jonathan Graham	Billed	6:00
3/23/2011	Jonathan Graham	Billed	4:00
Total Surveying:Coordination			24:00
Surveying:Drafting			
3/7/2011	Jonathan Graham	Billed	2:00
3/9/2011	Jonathan Graham	Billed	4:00
3/20/2011	Deborah Wood	Billed	4:00
3/21/2011	Deborah Wood	Billed	2:00
3/22/2011	Jonathan Graham	Billed	2:00
3/22/2011	Deborah Wood	Billed	8:00
Total Surveying:Drafting			22:00
Surveying:Field Visits			
3/19/2011	Natalie Chapman Consulting	Billed	2:00
3/20/2011	Natalie Chapman Consulting	Billed	2:00
3/26/2011	Deborah Wood	Billed	2:00
3/29/2011	Deborah Wood	Billed	2:00
3/30/2011	Deborah Wood	Billed	2:00
Total Surveying:Field Visits			10:00
Surveying:Lay out			
3/19/2011	Natalie Chapman Consulting	Billed	4:00
3/20/2011	Natalie Chapman Consulting	Billed	2:00
3/21/2011	Natalie Chapman Consulting	Billed	4:00
3/26/2011	Deborah Wood	Billed	4:00
3/27/2011	Deborah Wood	Billed	4:00
3/28/2011	Deborah Wood	Billed	2:00
Total Surveying:Lay out			20:00

Engineering/Architecture Firm
Time by Job Detail
 January through December 2011

Date	Name	Billing Status	Duration
Surveying:Meetings			
3/14/2011	Jonathan Graham	Billed	6:00
3/26/2011	Natalie Chapman Consulting	Billed	2:00
3/27/2011	Natalie Chapman Consulting	Billed	2:00
3/28/2011	Natalie Chapman Consulting	Billed	2:00
4/2/2011	Natalie Chapman Consulting	Billed	2:00
Total Surveying:Meetings			14:00
Unbillable Time:Client Contract			
1/22/2011	Deborah Wood	Not Billable	4:00
1/24/2011	Deborah Wood	Not Billable	2:00
1/26/2011	Deborah Wood	Not Billable	2:00
Total Unbillable Time:Client Contract			8:00
Unbillable Time:Proposal Dev			
1/22/2011	Deborah Wood	Not Billable	2:00
1/24/2011	Deborah Wood	Not Billable	1:00
1/25/2011	Deborah Wood	Not Billable	2:00
1/26/2011	Deborah Wood	Not Billable	2:00
Total Unbillable Time:Proposal Dev			7:00
Total Hamby, Shane:Law Office, Middlefield			311:00
Internal:Accounting			
Unbillable Time:Accounting			
1/30/2011	Deborah Wood	Not Billable	1:00
2/2/2011	Deborah Wood	Not Billable	4:00
2/26/2011	Deborah Wood	Not Billable	2:00
2/27/2011	Deborah Wood	Not Billable	2:00
2/28/2011	Deborah Wood	Not Billable	6:00
3/1/2011	Deborah Wood	Not Billable	4:00
3/2/2011	Deborah Wood	Not Billable	4:00
3/8/2011	Deborah Wood	Not Billable	4:00
3/9/2011	Deborah Wood	Not Billable	2:00
3/23/2011	Deborah Wood	Not Billable	2:00
3/24/2011	Deborah Wood	Not Billable	8:00
3/25/2011	Deborah Wood	Not Billable	2:00
3/30/2011	Deborah Wood	Not Billable	4:00
4/2/2011	Deborah Wood	Not Billable	1:00
4/3/2011	Deborah Wood	Not Billable	1:00
4/4/2011	Deborah Wood	Not Billable	1:00
4/5/2011	Deborah Wood	Not Billable	1:00
4/6/2011	Deborah Wood	Not Billable	6:00
4/7/2011	Deborah Wood	Not Billable	2:00
4/8/2011	Deborah Wood	Not Billable	2:00
4/13/2011	Deborah Wood	Not Billable	2:00
4/14/2011	Deborah Wood	Not Billable	2:00
5/7/2011	Deborah Wood	Not Billable	2:00
5/8/2011	Deborah Wood	Not Billable	6:00
5/9/2011	Deborah Wood	Not Billable	2:00
5/12/2011	Deborah Wood	Not Billable	2:00
6/27/2011	Deborah Wood	Not Billable	2:00
6/28/2011	Deborah Wood	Not Billable	4:00
6/30/2011	Deborah Wood	Not Billable	4:00
7/2/2011	Deborah Wood	Not Billable	1:00
7/3/2011	Deborah Wood	Not Billable	4:00
7/4/2011	Deborah Wood	Not Billable	2:00
7/9/2011	Deborah Wood	Not Billable	2:00
7/10/2011	Deborah Wood	Not Billable	8:00
7/14/2011	Deborah Wood	Not Billable	4:00
7/15/2011	Deborah Wood	Not Billable	2:00
7/31/2011	Deborah Wood	Not Billable	4:00
8/6/2011	Deborah Wood	Not Billable	2:00
8/9/2011	Deborah Wood	Not Billable	2:00
8/10/2011	Deborah Wood	Not Billable	2:00
8/15/2011	Deborah Wood	Not Billable	6:00
8/17/2011	Deborah Wood	Not Billable	2:00
8/21/2011	Deborah Wood	Not Billable	1:00
8/24/2011	Deborah Wood	Not Billable	4:00

11:00 PM

12/15/11

Engineering/Architecture Firm
Time by Job Detail
January through December 2011

<u>Date</u>	<u>Name</u>	<u>Billing Status</u>	<u>Duration</u>
8/30/2011	Deborah Wood	Not Billable	4:00
8/31/2011	Deborah Wood	Not Billable	6:00
9/3/2011	Deborah Wood	Not Billable	2:00
9/6/2011	Deborah Wood	Not Billable	4:00
9/7/2011	Deborah Wood	Not Billable	2:00
9/8/2011	Deborah Wood	Not Billable	6:00
9/10/2011	Deborah Wood	Not Billable	2:00
9/11/2011	Deborah Wood	Not Billable	2:00
9/12/2011	Deborah Wood	Not Billable	2:00
9/13/2011	Deborah Wood	Not Billable	2:00
9/14/2011	Deborah Wood	Not Billable	4:00
9/17/2011	Deborah Wood	Not Billable	4:00
9/18/2011	Deborah Wood	Not Billable	4:00
9/19/2011	Deborah Wood	Not Billable	2:00
9/20/2011	Deborah Wood	Not Billable	2:00
9/21/2011	Deborah Wood	Not Billable	4:00
9/22/2011	Deborah Wood	Not Billable	2:00
9/25/2011	Deborah Wood	Not Billable	3:00
9/26/2011	Deborah Wood	Not Billable	1:00
9/27/2011	Deborah Wood	Not Billable	1:00
9/29/2011	Deborah Wood	Not Billable	4:00
10/1/2011	Deborah Wood	Not Billable	1:00
10/2/2011	Deborah Wood	Not Billable	1:00
10/3/2011	Deborah Wood	Not Billable	1:00
10/4/2011	Deborah Wood	Not Billable	1:00
10/5/2011	Deborah Wood	Not Billable	4:00
10/8/2011	Deborah Wood	Not Billable	1:00
10/9/2011	Deborah Wood	Not Billable	1:00
10/10/2011	Deborah Wood	Not Billable	1:00
10/11/2011	Deborah Wood	Not Billable	1:00
10/12/2011	Deborah Wood	Not Billable	4:00
10/15/2011	Deborah Wood	Not Billable	6:00
10/18/2011	Deborah Wood	Not Billable	2:00
11/6/2011	Deborah Wood	Not Billable	4:00
11/7/2011	Deborah Wood	Not Billable	2:00
11/10/2011	Deborah Wood	Not Billable	2:00
11/13/2011	Deborah Wood	Not Billable	4:00
11/14/2011	Deborah Wood	Not Billable	2:00
11/17/2011	Deborah Wood	Not Billable	2:00
12/10/2011	Deborah Wood	Not Billable	8:00
12/14/2011	Deborah Wood	Not Billable	4:00
12/17/2011	Deborah Wood	Not Billable	2:00
12/18/2011	Deborah Wood	Not Billable	2:00
12/19/2011	Deborah Wood	Not Billable	2:00
12/20/2011	Deborah Wood	Not Billable	2:00
12/21/2011	Deborah Wood	Not Billable	4:00
12/24/2011	Deborah Wood	Not Billable	2:00
12/25/2011	Deborah Wood	Not Billable	2:00
12/26/2011	Deborah Wood	Not Billable	2:00
12/27/2011	Deborah Wood	Not Billable	2:00
12/28/2011	Deborah Wood	Not Billable	4:00
12/31/2011	Deborah Wood	Not Billable	2:00
Total Unbillable Time:Accounting			272:00
Total Internal:Accounting			272:00

Engineering/Architecture Firm
Time by Job Detail
 January through December 2011

Date	Name	Billing Status	Duration
Internal:Company Meetings			
Unbillable Time:Meetings			
1/4/2011	Deborah Wood	Not Billable	4:00
1/5/2011	Jonathan Graham	Not Billable	4:00
1/5/2011	Deborah Wood	Not Billable	6:00
1/9/2011	Deborah Wood	Not Billable	2:00
1/11/2011	Deborah Wood	Not Billable	2:00
1/12/2011	Jonathan Graham	Not Billable	4:00
1/12/2011	Deborah Wood	Not Billable	4:00
1/18/2011	Deborah Wood	Not Billable	2:00
1/19/2011	Jonathan Graham	Not Billable	4:00
1/19/2011	Deborah Wood	Not Billable	4:00
1/25/2011	Deborah Wood	Not Billable	2:00
1/26/2011	Jonathan Graham	Not Billable	4:00
1/26/2011	Deborah Wood	Not Billable	4:00
1/30/2011	Deborah Wood	Not Billable	2:00
1/31/2011	Deborah Wood	Not Billable	2:00
2/1/2011	Deborah Wood	Not Billable	1:00
2/2/2011	Jonathan Graham	Not Billable	4:00
2/2/2011	Deborah Wood	Not Billable	4:00
2/5/2011	Deborah Wood	Not Billable	2:00
2/9/2011	Jonathan Graham	Not Billable	4:00
2/9/2011	Deborah Wood	Not Billable	6:00
2/16/2011	Jonathan Graham	Not Billable	4:00
2/16/2011	Deborah Wood	Not Billable	4:00
2/19/2011	Deborah Wood	Not Billable	2:00
2/23/2011	Jonathan Graham	Not Billable	4:00
2/23/2011	Deborah Wood	Not Billable	4:00
2/26/2011	Deborah Wood	Not Billable	2:00
3/2/2011	Jonathan Graham	Not Billable	4:00
3/2/2011	Deborah Wood	Not Billable	4:00
3/5/2011	Deborah Wood	Not Billable	2:00
3/9/2011	Jonathan Graham	Not Billable	4:00
3/9/2011	Deborah Wood	Not Billable	4:00
3/12/2011	Deborah Wood	Not Billable	2:00
3/16/2011	Jonathan Graham	Not Billable	4:00
3/16/2011	Deborah Wood	Not Billable	2:00
3/19/2011	Deborah Wood	Not Billable	2:00
3/20/2011	Deborah Wood	Not Billable	2:00
3/21/2011	Deborah Wood	Not Billable	4:00
3/22/2011	Deborah Wood	Not Billable	2:00
3/23/2011	Jonathan Graham	Not Billable	4:00
3/23/2011	Deborah Wood	Not Billable	4:00
3/30/2011	Jonathan Graham	Not Billable	4:00
4/6/2011	Jonathan Graham	Not Billable	4:00
4/9/2011	Deborah Wood	Not Billable	2:00
4/12/2011	Deborah Wood	Not Billable	4:00
4/13/2011	Jonathan Graham	Not Billable	4:00
4/13/2011	Deborah Wood	Not Billable	4:00
4/19/2011	Deborah Wood	Not Billable	4:00
4/20/2011	Jonathan Graham	Not Billable	4:00
4/20/2011	Deborah Wood	Not Billable	4:00
4/27/2011	Jonathan Graham	Not Billable	4:00
4/28/2011	Deborah Wood	Not Billable	6:00
5/1/2011	Deborah Wood	Not Billable	2:00
5/2/2011	Deborah Wood	Not Billable	2:00
5/4/2011	Jonathan Graham	Not Billable	4:00
5/4/2011	Deborah Wood	Not Billable	4:00
5/9/2011	Deborah Wood	Not Billable	2:00
5/10/2011	Deborah Wood	Not Billable	8:00
5/11/2011	Jonathan Graham	Not Billable	4:00
5/11/2011	Deborah Wood	Not Billable	6:00
5/14/2011	Deborah Wood	Not Billable	2:00
5/17/2011	Deborah Wood	Not Billable	2:00
5/18/2011	Jonathan Graham	Not Billable	4:00
5/18/2011	Deborah Wood	Not Billable	4:00
5/22/2011	Deborah Wood	Not Billable	3:00
5/23/2011	Deborah Wood	Not Billable	8:00
5/25/2011	Jonathan Graham	Not Billable	4:00

Engineering/Architecture Firm
Time by Job Detail
January through December 2011

Date	Name	Billing Status	Duration
5/25/2011	Deborah Wood	Not Billable	4:00
5/28/2011	Deborah Wood	Not Billable	2:00
5/30/2011	Deborah Wood	Not Billable	2:00
6/1/2011	Jonathan Graham	Not Billable	4:00
6/1/2011	Deborah Wood	Not Billable	4:00
6/5/2011	Deborah Wood	Not Billable	2:00
6/8/2011	Jonathan Graham	Not Billable	4:00
6/8/2011	Deborah Wood	Not Billable	4:00
6/12/2011	Deborah Wood	Not Billable	8:00
6/14/2011	Deborah Wood	Not Billable	2:00
6/15/2011	Jonathan Graham	Not Billable	4:00
6/15/2011	Deborah Wood	Not Billable	4:00
6/19/2011	Deborah Wood	Not Billable	8:00
6/22/2011	Jonathan Graham	Not Billable	4:00
6/29/2011	Jonathan Graham	Not Billable	4:00
6/29/2011	Deborah Wood	Not Billable	4:00
6/30/2011	Deborah Wood	Not Billable	3:00
7/1/2011	Deborah Wood	Not Billable	3:00
7/4/2011	Deborah Wood	Not Billable	2:00
7/6/2011	Jonathan Graham	Not Billable	4:00
7/6/2011	Deborah Wood	Not Billable	4:00
7/10/2011	Deborah Wood	Not Billable	2:00
7/11/2011	Deborah Wood	Not Billable	2:00
7/12/2011	Deborah Wood	Not Billable	2:00
7/13/2011	Jonathan Graham	Not Billable	4:00
7/13/2011	Deborah Wood	Not Billable	4:00
7/16/2011	Deborah Wood	Not Billable	2:00
7/18/2011	Deborah Wood	Not Billable	2:00
7/20/2011	Jonathan Graham	Not Billable	4:00
7/20/2011	Deborah Wood	Not Billable	4:00
7/23/2011	Deborah Wood	Not Billable	3:00
7/24/2011	Deborah Wood	Not Billable	3:00
7/25/2011	Deborah Wood	Not Billable	2:00
7/26/2011	Deborah Wood	Not Billable	2:00
7/27/2011	Jonathan Graham	Not Billable	4:00
7/27/2011	Deborah Wood	Not Billable	4:00
7/30/2011	Deborah Wood	Not Billable	2:00
8/2/2011	Deborah Wood	Not Billable	2:00
8/3/2011	Jonathan Graham	Not Billable	4:00
8/3/2011	Deborah Wood	Not Billable	4:00
8/10/2011	Jonathan Graham	Not Billable	4:00
8/10/2011	Deborah Wood	Not Billable	4:00
8/17/2011	Jonathan Graham	Not Billable	4:00
8/17/2011	Deborah Wood	Not Billable	4:00
8/20/2011	Deborah Wood	Not Billable	2:00
8/21/2011	Deborah Wood	Not Billable	1:00
8/22/2011	Deborah Wood	Not Billable	1:00
8/24/2011	Jonathan Graham	Not Billable	4:00
8/24/2011	Deborah Wood	Not Billable	4:00
8/29/2011	Deborah Wood	Not Billable	2:00
8/30/2011	Deborah Wood	Not Billable	2:00
8/31/2011	Jonathan Graham	Not Billable	4:00
8/31/2011	Deborah Wood	Not Billable	4:00
9/4/2011	Deborah Wood	Not Billable	2:00
9/7/2011	Jonathan Graham	Not Billable	4:00
9/7/2011	Deborah Wood	Not Billable	4:00
9/12/2011	Deborah Wood	Not Billable	6:00
9/13/2011	Deborah Wood	Not Billable	4:00
9/14/2011	Jonathan Graham	Not Billable	4:00
9/14/2011	Deborah Wood	Not Billable	4:00
9/19/2011	Deborah Wood	Not Billable	6:00
9/20/2011	Deborah Wood	Not Billable	2:00
9/21/2011	Jonathan Graham	Not Billable	4:00
9/21/2011	Deborah Wood	Not Billable	2:00
9/24/2011	Deborah Wood	Not Billable	2:00
9/28/2011	Jonathan Graham	Not Billable	4:00
9/28/2011	Deborah Wood	Not Billable	4:00
10/5/2011	Jonathan Graham	Not Billable	4:00
10/5/2011	Deborah Wood	Not Billable	4:00

Engineering/Architecture Firm
Time by Job Detail
 January through December 2011

Date	Name	Billing Status	Duration
10/12/2011	Jonathan Graham	Not Billable	4:00
10/12/2011	Deborah Wood	Not Billable	4:00
10/15/2011	Deborah Wood	Not Billable	2:00
10/18/2011	Deborah Wood	Not Billable	2:00
10/19/2011	Jonathan Graham	Not Billable	4:00
10/19/2011	Deborah Wood	Not Billable	4:00
10/22/2011	Deborah Wood	Not Billable	2:00
10/25/2011	Deborah Wood	Not Billable	4:00
10/26/2011	Jonathan Graham	Not Billable	4:00
10/26/2011	Deborah Wood	Not Billable	4:00
10/29/2011	Deborah Wood	Not Billable	8:00
11/2/2011	Jonathan Graham	Not Billable	4:00
11/2/2011	Deborah Wood	Not Billable	4:00
11/5/2011	Deborah Wood	Not Billable	2:00
11/9/2011	Jonathan Graham	Not Billable	4:00
11/9/2011	Deborah Wood	Not Billable	4:00
11/12/2011	Deborah Wood	Not Billable	2:00
11/16/2011	Jonathan Graham	Not Billable	4:00
11/16/2011	Deborah Wood	Not Billable	4:00
11/21/2011	Deborah Wood	Not Billable	2:00
11/22/2011	Deborah Wood	Not Billable	4:00
11/23/2011	Deborah Wood	Not Billable	4:00
12/7/2011	Jonathan Graham	Unbilled	4:00
12/11/2011	Deborah Wood	Not Billable	8:00
12/14/2011	Jonathan Graham	Unbilled	4:00
12/14/2011	Deborah Wood	Not Billable	4:00
12/21/2011	Jonathan Graham	Unbilled	4:00
12/21/2011	Deborah Wood	Not Billable	4:00
12/28/2011	Jonathan Graham	Unbilled	4:00
12/28/2011	Deborah Wood	Not Billable	4:00
Total Unbillable Time:Meetings			590:00
Total Internal:Company Meetings			590:00
Internal:Employee Training			
Unbillable Time:Accounting			
11/20/2011	Deborah Wood	Not Billable	4:00
11/21/2011	Deborah Wood	Not Billable	2:00
Total Unbillable Time:Accounting			6:00
Unbillable Time:Training			
1/2/2011	Deborah Wood	Not Billable	2:00
1/3/2011	Deborah Wood	Not Billable	4:00
1/16/2011	Deborah Wood	Not Billable	4:00
1/23/2011	Deborah Wood	Not Billable	4:00
2/6/2011	Deborah Wood	Not Billable	4:00
2/7/2011	Deborah Wood	Not Billable	2:00
2/9/2011	Deborah Wood	Not Billable	2:00
2/12/2011	Deborah Wood	Not Billable	2:00
2/14/2011	Deborah Wood	Not Billable	3:00
2/15/2011	Deborah Wood	Not Billable	8:00
2/16/2011	Deborah Wood	Not Billable	4:00
3/23/2011	Deborah Wood	Not Billable	4:00
3/28/2011	Deborah Wood	Not Billable	8:00
5/14/2011	Deborah Wood	Not Billable	6:00
5/15/2011	Deborah Wood	Not Billable	2:00
5/16/2011	Deborah Wood	Not Billable	4:00
5/17/2011	Deborah Wood	Not Billable	2:00
6/4/2011	Deborah Wood	Not Billable	2:00
6/5/2011	Deborah Wood	Not Billable	2:00
6/6/2011	Deborah Wood	Not Billable	2:00
6/7/2011	Deborah Wood	Not Billable	2:00
6/8/2011	Deborah Wood	Not Billable	2:00
8/6/2011	Deborah Wood	Not Billable	4:00
8/7/2011	Deborah Wood	Not Billable	2:00
8/8/2011	Deborah Wood	Not Billable	2:00
8/9/2011	Deborah Wood	Not Billable	6:00
8/10/2011	Deborah Wood	Not Billable	2:00
8/27/2011	Deborah Wood	Not Billable	2:00

Engineering/Architecture Firm Time by Job Detail January through December 2011

Date	Name	Billing Status	Duration
8/28/2011	Deborah Wood	Not Billable	2:00
8/29/2011	Deborah Wood	Not Billable	2:00
8/30/2011	Deborah Wood	Not Billable	2:00
8/31/2011	Deborah Wood	Not Billable	2:00
10/16/2011	Deborah Wood	Not Billable	2:00
10/17/2011	Deborah Wood	Not Billable	2:00
10/18/2011	Deborah Wood	Not Billable	1:00
10/19/2011	Deborah Wood	Not Billable	2:00
12/31/2011	Deborah Wood	Not Billable	2:00
Total Unbillable Time:Training			110:00
Total Internal:Employee Training			116:00
Internal:Marketing			
Unbillable Time:Brochure Dev			
1/29/2011	Deborah Wood	Not Billable	2:00
1/31/2011	Deborah Wood	Not Billable	2:00
2/6/2011	Deborah Wood	Not Billable	1:00
2/7/2011	Deborah Wood	Not Billable	1:00
2/8/2011	Deborah Wood	Not Billable	2:00
3/2/2011	Deborah Wood	Not Billable	2:00
3/3/2011	Deborah Wood	Not Billable	2:00
3/29/2011	Deborah Wood	Not Billable	6:00
3/30/2011	Deborah Wood	Not Billable	4:00
3/31/2011	Deborah Wood	Not Billable	6:00
4/1/2011	Deborah Wood	Not Billable	2:00
4/9/2011	Deborah Wood	Not Billable	2:00
4/10/2011	Deborah Wood	Not Billable	2:00
4/11/2011	Deborah Wood	Not Billable	2:00
4/12/2011	Deborah Wood	Not Billable	2:00
4/13/2011	Deborah Wood	Not Billable	2:00
4/14/2011	Deborah Wood	Not Billable	4:00
8/20/2011	Deborah Wood	Not Billable	2:00
8/21/2011	Deborah Wood	Not Billable	3:00
8/22/2011	Deborah Wood	Not Billable	4:00
8/23/2011	Deborah Wood	Not Billable	4:00
8/24/2011	Deborah Wood	Not Billable	2:00
Total Unbillable Time:Brochure Dev			59:00
Unbillable Time:Client Contract			
1/8/2011	Deborah Wood	Not Billable	2:00
1/9/2011	Deborah Wood	Not Billable	2:00
1/10/2011	Deborah Wood	Not Billable	2:00
1/11/2011	Deborah Wood	Not Billable	2:00
1/12/2011	Deborah Wood	Not Billable	2:00
1/15/2011	Deborah Wood	Not Billable	2:00
1/17/2011	Deborah Wood	Not Billable	2:00
1/19/2011	Deborah Wood	Not Billable	2:00
1/31/2011	Deborah Wood	Not Billable	4:00
2/1/2011	Deborah Wood	Not Billable	2:00
2/2/2011	Deborah Wood	Not Billable	2:00
2/5/2011	Deborah Wood	Not Billable	2:00
2/7/2011	Deborah Wood	Not Billable	4:00
2/9/2011	Deborah Wood	Not Billable	4:00
4/2/2011	Deborah Wood	Not Billable	1:00
4/3/2011	Deborah Wood	Not Billable	1:00
4/4/2011	Deborah Wood	Not Billable	1:00
4/5/2011	Deborah Wood	Not Billable	1:00
4/6/2011	Deborah Wood	Not Billable	2:00
4/18/2011	Deborah Wood	Not Billable	4:00
6/25/2011	Deborah Wood	Not Billable	2:00
6/26/2011	Deborah Wood	Not Billable	2:00
6/27/2011	Deborah Wood	Not Billable	2:00
6/28/2011	Deborah Wood	Not Billable	2:00
6/29/2011	Deborah Wood	Not Billable	2:00
7/2/2011	Deborah Wood	Not Billable	1:00
7/3/2011	Deborah Wood	Not Billable	2:00
7/4/2011	Deborah Wood	Not Billable	2:00
7/5/2011	Deborah Wood	Not Billable	4:00

Engineering/Architecture Firm
Time by Job Detail
 January through December 2011

Date	Name	Billing Status	Duration
7/6/2011	Deborah Wood	Not Billable	2:00
10/22/2011	Deborah Wood	Not Billable	1:00
10/23/2011	Deborah Wood	Not Billable	1:00
10/24/2011	Deborah Wood	Not Billable	1:00
10/25/2011	Deborah Wood	Not Billable	1:00
10/26/2011	Deborah Wood	Not Billable	2:00
10/29/2011	Deborah Wood	Not Billable	2:00
10/30/2011	Deborah Wood	Not Billable	2:00
10/31/2011	Deborah Wood	Not Billable	2:00
11/1/2011	Deborah Wood	Not Billable	5:00
11/2/2011	Deborah Wood	Not Billable	2:00
11/14/2011	Deborah Wood	Not Billable	4:00
11/15/2011	Deborah Wood	Not Billable	3:00
11/16/2011	Deborah Wood	Not Billable	5:00
11/19/2011	Deborah Wood	Not Billable	1:00
11/20/2011	Deborah Wood	Not Billable	1:00
11/21/2011	Deborah Wood	Not Billable	1:00
11/22/2011	Deborah Wood	Not Billable	1:00
11/23/2011	Deborah Wood	Not Billable	2:00
Total Unbillable Time:Client Contract			102:00
Unbillable Time:Marketing			
3/5/2011	Deborah Wood	Not Billable	2:00
3/6/2011	Deborah Wood	Not Billable	2:00
3/7/2011	Deborah Wood	Not Billable	2:00
3/8/2011	Deborah Wood	Not Billable	2:00
3/9/2011	Deborah Wood	Not Billable	2:00
3/12/2011	Deborah Wood	Not Billable	2:00
3/13/2011	Deborah Wood	Not Billable	2:00
3/14/2011	Deborah Wood	Not Billable	2:00
3/15/2011	Deborah Wood	Not Billable	2:00
3/16/2011	Deborah Wood	Not Billable	2:00
4/24/2011	Deborah Wood	Not Billable	4:00
4/25/2011	Deborah Wood	Not Billable	2:00
4/26/2011	Deborah Wood	Not Billable	4:00
4/27/2011	Deborah Wood	Not Billable	2:00
5/1/2011	Deborah Wood	Not Billable	2:00
5/2/2011	Deborah Wood	Not Billable	2:00
5/24/2011	Deborah Wood	Not Billable	8:00
5/25/2011	Deborah Wood	Not Billable	3:00
5/26/2011	Deborah Wood	Not Billable	4:00
6/4/2011	Deborah Wood	Not Billable	4:00
6/8/2011	Deborah Wood	Not Billable	4:00
6/9/2011	Deborah Wood	Not Billable	4:00
6/13/2011	Deborah Wood	Not Billable	2:00
6/14/2011	Deborah Wood	Not Billable	4:00
6/15/2011	Deborah Wood	Not Billable	4:00
6/20/2011	Deborah Wood	Not Billable	4:00
6/21/2011	Deborah Wood	Not Billable	8:00
7/16/2011	Deborah Wood	Not Billable	4:00
7/17/2011	Deborah Wood	Not Billable	8:00
7/18/2011	Deborah Wood	Not Billable	2:00
7/20/2011	Deborah Wood	Not Billable	2:00
7/21/2011	Deborah Wood	Not Billable	4:00
7/22/2011	Deborah Wood	Not Billable	2:00
7/25/2011	Deborah Wood	Not Billable	6:00
7/31/2011	Deborah Wood	Not Billable	4:00
8/1/2011	Deborah Wood	Not Billable	4:00
8/2/2011	Deborah Wood	Not Billable	4:00
8/13/2011	Deborah Wood	Not Billable	2:00
8/14/2011	Deborah Wood	Not Billable	2:00
8/16/2011	Deborah Wood	Not Billable	8:00
8/18/2011	Deborah Wood	Not Billable	2:00
9/3/2011	Deborah Wood	Not Billable	2:00
9/4/2011	Deborah Wood	Not Billable	2:00
9/5/2011	Deborah Wood	Not Billable	2:00
9/6/2011	Deborah Wood	Not Billable	2:00
11/7/2011	Deborah Wood	Not Billable	4:00
11/8/2011	Deborah Wood	Not Billable	3:00

Engineering/Architecture Firm
Time by Job Detail
 January through December 2011

<u>Date</u>	<u>Name</u>	<u>Billing Status</u>	<u>Duration</u>
11/9/2011	Deborah Wood	Not Billable	5:00
12/17/2011	Deborah Wood	Not Billable	6:00
12/18/2011	Deborah Wood	Not Billable	2:00
12/20/2011	Deborah Wood	Not Billable	2:00
12/24/2011	Deborah Wood	Not Billable	6:00
12/25/2011	Deborah Wood	Not Billable	2:00
12/27/2011	Deborah Wood	Not Billable	2:00
Total Unbillable Time:Marketing			179:00
Unbillable Time:Proposal Dev			
10/1/2011	Deborah Wood	Not Billable	2:00
10/2/2011	Deborah Wood	Not Billable	2:00
10/3/2011	Deborah Wood	Not Billable	2:00
10/4/2011	Deborah Wood	Not Billable	4:00
10/5/2011	Deborah Wood	Not Billable	2:00
10/8/2011	Deborah Wood	Not Billable	3:00
10/9/2011	Deborah Wood	Not Billable	2:00
10/10/2011	Deborah Wood	Not Billable	2:00
10/11/2011	Deborah Wood	Not Billable	5:00
10/12/2011	Deborah Wood	Not Billable	2:00
Total Unbillable Time:Proposal Dev			26:00
Total Internal:Marketing			366:00
Internal:Proposals			
Unbillable Time:Proposal Dev			
1/8/2011	Deborah Wood	Not Billable	2:00
1/10/2011	Deborah Wood	Not Billable	2:00
1/12/2011	Deborah Wood	Not Billable	2:00
1/16/2011	Deborah Wood	Not Billable	4:00
1/19/2011	Deborah Wood	Not Billable	2:00
2/12/2011	Deborah Wood	Not Billable	2:00
2/16/2011	Deborah Wood	Not Billable	2:00
3/12/2011	Deborah Wood	Not Billable	2:00
3/13/2011	Deborah Wood	Not Billable	2:00
3/14/2011	Deborah Wood	Not Billable	4:00
3/15/2011	Deborah Wood	Not Billable	2:00
4/2/2011	Deborah Wood	Not Billable	2:00
4/3/2011	Deborah Wood	Not Billable	2:00
5/28/2011	Deborah Wood	Not Billable	2:00
5/29/2011	Deborah Wood	Not Billable	2:00
5/29/2011	Deborah Wood	Not Billable	2:00
5/30/2011	Deborah Wood	Not Billable	2:00
5/30/2011	Deborah Wood	Not Billable	2:00
5/31/2011	Deborah Wood	Not Billable	2:00
5/31/2011	Deborah Wood	Not Billable	2:00
6/1/2011	Deborah Wood	Not Billable	2:00
6/16/2011	Deborah Wood	Not Billable	2:00
6/22/2011	Deborah Wood	Not Billable	4:00
9/24/2011	Deborah Wood	Not Billable	1:00
9/29/2011	Deborah Wood	Not Billable	4:00
10/22/2011	Deborah Wood	Not Billable	2:00
10/24/2011	Deborah Wood	Not Billable	2:00
10/25/2011	Deborah Wood	Not Billable	3:00
10/26/2011	Deborah Wood	Not Billable	2:00
10/27/2011	Deborah Wood	Not Billable	5:00
12/31/2011	Deborah Wood	Not Billable	6:00
Total Unbillable Time:Proposal Dev			77:00
Total Internal:Proposals			77:00

Engineering/Architecture Firm
Time by Job Detail
 January through December 2011

Date	Name	Billing Status	Duration
National Burger:National Burger, Bayshore			
Civil Engineering:Coordination			
3/19/2011	Deborah Wood	Not Billable	1:00
3/20/2011	Deborah Wood	Not Billable	1:00
4/11/2011	Jonathan Graham	Not Billable	8:00
4/23/2011	Natalie Chapman Consulting	Unbilled	2:00
4/24/2011	Natalie Chapman Consulting	Unbilled	2:00
Total Civil Engineering:Coordination			14:00
Civil Engineering:Drafting			
4/12/2011	Jonathan Graham	Not Billable	8:00
4/13/2011	Jonathan Graham	Not Billable	2:00
4/23/2011	Natalie Chapman Consulting	Unbilled	2:00
4/24/2011	Natalie Chapman Consulting	Unbilled	4:00
4/25/2011	Natalie Chapman Consulting	Unbilled	4:00
Total Civil Engineering:Drafting			20:00
Civil Engineering:Engineering			
3/26/2011	Deborah Wood	Not Billable	2:00
3/27/2011	Deborah Wood	Not Billable	2:00
4/13/2011	Jonathan Graham	Not Billable	2:00
4/16/2011	Jonathan Graham	Not Billable	8:00
4/17/2011	Jonathan Graham	Not Billable	8:00
Total Civil Engineering:Engineering			22:00
Civil Engineering:Lay out			
3/26/2011	Deborah Wood	Not Billable	2:00
3/27/2011	Deborah Wood	Not Billable	4:00
3/28/2011	Deborah Wood	Not Billable	2:00
3/29/2011	Deborah Wood	Not Billable	2:00
4/2/2011	Deborah Wood	Not Billable	2:00
4/3/2011	Deborah Wood	Not Billable	2:00
4/4/2011	Deborah Wood	Not Billable	4:00
4/5/2011	Deborah Wood	Not Billable	2:00
4/6/2011	Deborah Wood	Not Billable	2:00
4/18/2011	Jonathan Graham	Not Billable	8:00
Total Civil Engineering:Lay out			30:00
Civil Engineering:Meetings			
4/19/2011	Jonathan Graham	Not Billable	2:00
4/24/2011	Natalie Chapman Consulting	Unbilled	2:00
Total Civil Engineering:Meetings			4:00
Civil Engineering:Research			
4/19/2011	Jonathan Graham	Not Billable	2:00
Total Civil Engineering:Research			2:00
Design:Coordination			
2/26/2011	Deborah Wood	Not Billable	4:00
2/27/2011	Deborah Wood	Not Billable	4:00
2/28/2011	Deborah Wood	Not Billable	2:00
3/1/2011	Deborah Wood	Not Billable	8:00
3/26/2011	Jonathan Graham	Not Billable	8:00
3/26/2011	Natalie Chapman Consulting	Unbilled	2:00
Total Design:Coordination			28:00
Design:Drafting			
3/26/2011	Natalie Chapman Consulting	Unbilled	2:00
3/27/2011	Natalie Chapman Consulting	Unbilled	4:00
Total Design:Drafting			6:00
Design:Field Visit			
4/2/2011	Natalie Chapman Consulting	Unbilled	6:00
4/3/2011	Natalie Chapman Consulting	Unbilled	4:00
4/9/2011	Natalie Chapman Consulting	Unbilled	4:00
4/10/2011	Natalie Chapman Consulting	Unbilled	4:00
Total Design:Field Visit			18:00

Engineering/Architecture Firm
Time by Job Detail
 January through December 2011

Date	Name	Billing Status	Duration
Design:Lay out			
3/27/2011	Jonathan Graham	Not Billable	8:00
3/28/2011	Jonathan Graham	Not Billable	8:00
4/3/2011	Natalie Chapman Consulting	Unbilled	4:00
4/4/2011	Natalie Chapman Consulting	Unbilled	4:00
4/9/2011	Natalie Chapman Consulting	Unbilled	4:00
4/10/2011	Natalie Chapman Consulting	Unbilled	4:00
Total Design:Lay out			32:00
Design:Meetings			
4/11/2011	Natalie Chapman Consulting	Unbilled	4:00
Total Design:Meetings			4:00
Design:Research			
4/2/2011	Jonathan Graham	Not Billable	6:00
Total Design:Research			6:00
Structural Engineering:Coordination			
4/3/2011	Jonathan Graham	Not Billable	8:00
4/4/2011	Jonathan Graham	Not Billable	8:00
4/16/2011	Natalie Chapman Consulting	Unbilled	2:00
Total Structural Engineering:Coordination			18:00
Structural Engineering:Drafting			
4/5/2011	Jonathan Graham	Not Billable	8:00
4/16/2011	Natalie Chapman Consulting	Unbilled	2:00
Total Structural Engineering:Drafting			10:00
Structural Engineering:Engineering			
4/6/2011	Jonathan Graham	Not Billable	4:00
4/16/2011	Natalie Chapman Consulting	Unbilled	2:00
4/16/2011	Natalie Chapman Consulting	Unbilled	2:00
4/17/2011	Natalie Chapman Consulting	Unbilled	8:00
4/18/2011	Natalie Chapman Consulting	Unbilled	4:00
Total Structural Engineering:Engineering			20:00
Structural Engineering:Field Visits			
4/9/2011	Jonathan Graham	Not Billable	2:00
Total Structural Engineering:Field Visits			2:00
Structural Engineering:Lay out			
3/5/2011	Deborah Wood	Not Billable	2:00
3/6/2011	Deborah Wood	Not Billable	2:00
3/7/2011	Deborah Wood	Not Billable	4:00
3/8/2011	Deborah Wood	Not Billable	2:00
4/9/2011	Jonathan Graham	Not Billable	6:00
4/23/2011	Natalie Chapman Consulting	Unbilled	4:00
Total Structural Engineering:Lay out			20:00
Structural Engineering:Meetings			
3/13/2011	Deborah Wood	Not Billable	2:00
3/14/2011	Deborah Wood	Not Billable	4:00
3/15/2011	Deborah Wood	Not Billable	2:00
4/10/2011	Jonathan Graham	Not Billable	2:00
Total Structural Engineering:Meetings			10:00
Structural Engineering:Research			
4/10/2011	Jonathan Graham	Not Billable	6:00
Total Structural Engineering:Research			6:00

Engineering/Architecture Firm
Time by Job Detail
January through December 2011

Date	Name	Billing Status	Duration
Structural Observation:Coordination			
4/23/2011	Deborah Wood	Not Billable	4:00
4/24/2011	Deborah Wood	Not Billable	4:00
4/25/2011	Deborah Wood	Not Billable	6:00
4/26/2011	Deborah Wood	Not Billable	4:00
4/27/2011	Deborah Wood	Not Billable	4:00
4/30/2011	Jonathan Graham	Not Billable	8:00
4/30/2011	Natalie Chapman Consulting	Unbilled	2:00
Total Structural Observation:Coordination			32:00
Structural Observation:Field Visits			
4/30/2011	Deborah Wood	Not Billable	2:00
5/1/2011	Jonathan Graham	Not Billable	8:00
5/1/2011	Natalie Chapman Consulting	Unbilled	2:00
5/1/2011	Deborah Wood	Not Billable	2:00
5/2/2011	Jonathan Graham	Not Billable	8:00
5/2/2011	Deborah Wood	Not Billable	2:00
Total Structural Observation:Field Visits			24:00
Surveying:Coordation			
4/2/2011	Deborah Wood	Not Billable	2:00
4/3/2011	Deborah Wood	Not Billable	4:00
4/4/2011	Deborah Wood	Not Billable	2:00
4/5/2011	Deborah Wood	Not Billable	2:00
4/19/2011	Jonathan Graham	Not Billable	4:00
4/20/2011	Jonathan Graham	Not Billable	4:00
Total Surveying:Coordation			18:00
Surveying:Drafting			
4/9/2011	Deborah Wood	Not Billable	2:00
4/10/2011	Deborah Wood	Not Billable	6:00
4/11/2011	Deborah Wood	Not Billable	4:00
4/12/2011	Deborah Wood	Not Billable	2:00
4/13/2011	Deborah Wood	Not Billable	2:00
4/23/2011	Jonathan Graham	Not Billable	8:00
Total Surveying:Drafting			24:00
Surveying:Field Visits			
4/24/2011	Jonathan Graham	Not Billable	2:00
Total Surveying:Field Visits			2:00
Surveying:Lay out			
4/18/2011	Deborah Wood	Not Billable	2:00
4/19/2011	Deborah Wood	Not Billable	4:00
4/20/2011	Deborah Wood	Not Billable	2:00
4/24/2011	Jonathan Graham	Not Billable	6:00
Total Surveying:Lay out			14:00
Surveying:Meetings			
4/9/2011	Deborah Wood	Not Billable	2:00
4/10/2011	Deborah Wood	Not Billable	2:00
4/11/2011	Deborah Wood	Not Billable	2:00
4/12/2011	Deborah Wood	Not Billable	2:00
4/13/2011	Deborah Wood	Not Billable	2:00
4/14/2011	Deborah Wood	Not Billable	2:00
4/25/2011	Jonathan Graham	Not Billable	8:00
Total Surveying:Meetings			20:00
Surveying:Research			
4/16/2011	Deborah Wood	Not Billable	4:00
4/17/2011	Deborah Wood	Not Billable	6:00
4/18/2011	Deborah Wood	Not Billable	2:00
4/26/2011	Jonathan Graham	Not Billable	8:00
4/27/2011	Jonathan Graham	Not Billable	4:00
Total Surveying:Research			24:00

Engineering/Architecture Firm
Time by Job Detail
 January through December 2011

Date	Name	Billing Status	Duration
Unbillable Time:Client Contract			
2/19/2011	Deborah Wood	Not Billable	4:00
2/20/2011	Deborah Wood	Not Billable	2:00
2/21/2011	Deborah Wood	Not Billable	2:00
2/22/2011	Deborah Wood	Not Billable	8:00
2/23/2011	Deborah Wood	Not Billable	4:00
Total Unbillable Time:Client Contract			20:00
Unbillable Time:Proposal Dev			
2/24/2011	Deborah Wood	Not Billable	2:00
2/25/2011	Deborah Wood	Not Billable	2:00
Total Unbillable Time:Proposal Dev			4:00
Total National Burger:National Burger, Bayshore			454:00
National Burger:National Burger, Middlefield			
Civil Engineering:Coordination			
8/9/2011	Jonathan Graham	Billed	2:00
10/8/2011	Jonathan Graham	Billed	8:00
Total Civil Engineering:Coordination			10:00
Civil Engineering:Drafting			
8/13/2011	Natalie Chapman Consulting	Billed	4:00
8/16/2011	Jonathan Graham	Billed	2:00
8/20/2011	Natalie Chapman Consulting	Billed	4:00
10/15/2011	Jonathan Graham	Billed	4:00
Total Civil Engineering:Drafting			14:00
Civil Engineering:Engineering			
8/21/2011	Jonathan Graham	Billed	6:00
8/23/2011	Jonathan Graham	Billed	4:00
8/28/2011	Natalie Chapman Consulting	Billed	2:00
8/30/2011	Deborah Wood	Billed	6:00
10/22/2011	Jonathan Graham	Billed	8:00
Total Civil Engineering:Engineering			26:00
Civil Engineering:Field Visits			
10/23/2011	Jonathan Graham	Billed	2:00
Total Civil Engineering:Field Visits			2:00
Civil Engineering:Lay out			
8/28/2011	Jonathan Graham	Billed	2:00
8/29/2011	Jonathan Graham	Billed	4:00
9/3/2011	Natalie Chapman Consulting	Billed	6:00
9/3/2011	Deborah Wood	Billed	2:00
9/4/2011	Natalie Chapman Consulting	Billed	2:00
9/4/2011	Deborah Wood	Billed	2:00
9/5/2011	Deborah Wood	Billed	4:00
10/23/2011	Jonathan Graham	Billed	2:00
Total Civil Engineering:Lay out			24:00
Civil Engineering:Meetings			
9/12/2011	Deborah Wood	Billed	2:00
9/13/2011	Deborah Wood	Billed	2:00
9/14/2011	Deborah Wood	Billed	2:00
Total Civil Engineering:Meetings			6:00
Civil Engineering:Research			
9/10/2011	Natalie Chapman Consulting	Billed	6:00
10/23/2011	Jonathan Graham	Billed	2:00
10/24/2011	Jonathan Graham	Billed	8:00
Total Civil Engineering:Research			16:00

Engineering/Architecture Firm Time by Job Detail January through December 2011

Date	Name	Billing Status	Duration
Design:Coordination			
7/11/2011	Jonathan Graham	Billed	8:00
7/11/2011	Deborah Wood	Billed	4:00
7/12/2011	Jonathan Graham	Billed	2:00
7/12/2011	Deborah Wood	Billed	2:00
7/13/2011	Deborah Wood	Billed	2:00
Total Design:Coordination			18:00
Design:Drafting			
7/9/2011	Natalie Chapman Consulting	Billed	4:00
7/11/2011	Natalie Chapman Consulting	Billed	4:00
7/16/2011	Deborah Wood	Billed	2:00
7/18/2011	Deborah Wood	Billed	4:00
7/19/2011	Deborah Wood	Billed	2:00
7/20/2011	Deborah Wood	Billed	2:00
Total Design:Drafting			18:00
Design:Field Visit			
7/12/2011	Jonathan Graham	Billed	4:00
7/13/2011	Jonathan Graham	Billed	4:00
7/17/2011	Deborah Wood	Billed	2:00
7/19/2011	Deborah Wood	Billed	4:00
Total Design:Field Visit			14:00
Design:Lay out			
7/22/2011	Deborah Wood	Billed	2:00
Total Design:Lay out			2:00
Design:Meetings			
7/9/2011	Natalie Chapman Consulting	Billed	2:00
7/10/2011	Natalie Chapman Consulting	Billed	8:00
7/12/2011	Jonathan Graham	Billed	2:00
Total Design:Meetings			12:00
Structural Engineering:Coordination			
7/16/2011	Natalie Chapman Consulting	Billed	6:00
7/18/2011	Jonathan Graham	Billed	6:00
7/25/2011	Deborah Wood	Billed	4:00
7/26/2011	Deborah Wood	Billed	4:00
9/3/2011	Jonathan Graham	Billed	4:00
Total Structural Engineering:Coordination			24:00
Structural Engineering:Drafting			
7/18/2011	Jonathan Graham	Billed	2:00
7/30/2011	Deborah Wood	Billed	2:00
8/2/2011	Deborah Wood	Billed	2:00
8/3/2011	Deborah Wood	Billed	2:00
9/10/2011	Jonathan Graham	Billed	4:00
9/11/2011	Jonathan Graham	Billed	4:00
Total Structural Engineering:Drafting			16:00
Structural Engineering:Engineering			
7/23/2011	Natalie Chapman Consulting	Billed	4:00
7/24/2011	Natalie Chapman Consulting	Billed	6:00
7/25/2011	Natalie Chapman Consulting	Billed	4:00
7/30/2011	Natalie Chapman Consulting	Billed	2:00
7/31/2011	Natalie Chapman Consulting	Billed	2:00
8/1/2011	Natalie Chapman Consulting	Billed	2:00
8/7/2011	Deborah Wood	Billed	4:00
8/8/2011	Deborah Wood	Billed	2:00
9/18/2011	Jonathan Graham	Billed	8:00
Total Structural Engineering:Engineering			34:00

Engineering/Architecture Firm
Time by Job Detail
January through December 2011

Date	Name	Billing Status	Duration
Structural Engineering:Field Visits			
8/14/2011	Deborah Wood	Billed	2:00
8/15/2011	Deborah Wood	Billed	2:00
8/16/2011	Deborah Wood	Billed	2:00
8/18/2011	Deborah Wood	Billed	2:00
Total Structural Engineering:Field Visits			8:00
Structural Engineering:Lay out			
8/6/2011	Natalie Chapman Consulting	Billed	2:00
Total Structural Engineering:Lay out			2:00
Structural Engineering:Meetings			
7/26/2011	Jonathan Graham	Billed	4:00
9/25/2011	Jonathan Graham	Billed	8:00
Total Structural Engineering:Meetings			12:00
Structural Engineering:Research			
7/19/2011	Jonathan Graham	Billed	8:00
8/1/2011	Jonathan Graham	Billed	2:00
8/2/2011	Jonathan Graham	Billed	4:00
8/22/2011	Deborah Wood	Billed	1:00
8/25/2011	Deborah Wood	Billed	2:00
10/1/2011	Jonathan Graham	Billed	8:00
Total Structural Engineering:Research			25:00
Structural Observation:Coordination			
10/31/2011	Natalie Chapman Consulting	Billed	4:00
11/8/2011	Deborah Wood	Billed	6:00
11/12/2011	Jonathan Graham	Billed	8:00
Total Structural Observation:Coordination			18:00
Structural Observation:Field Visits			
11/5/2011	Natalie Chapman Consulting	Billed	8:00
11/7/2011	Natalie Chapman Consulting	Billed	4:00
11/12/2011	Deborah Wood	Billed	2:00
11/13/2011	Jonathan Graham	Billed	8:00
11/13/2011	Deborah Wood	Billed	4:00
Total Structural Observation:Field Visits			26:00
Surveying:Coordation			
9/17/2011	Natalie Chapman Consulting	Billed	4:00
9/19/2011	Deborah Wood	Billed	2:00
9/20/2011	Deborah Wood	Billed	2:00
9/21/2011	Deborah Wood	Billed	2:00
10/30/2011	Jonathan Graham	Billed	1:00
Total Surveying:Coordation			11:00
Surveying:Drafting			
9/24/2011	Natalie Chapman Consulting	Billed	4:00
9/25/2011	Deborah Wood	Billed	4:00
9/26/2011	Deborah Wood	Billed	6:00
10/30/2011	Jonathan Graham	Billed	1:00
Total Surveying:Drafting			15:00
Surveying:Lay out			
10/1/2011	Natalie Chapman Consulting	Billed	2:00
10/1/2011	Deborah Wood	Billed	4:00
10/2/2011	Natalie Chapman Consulting	Billed	2:00
10/2/2011	Deborah Wood	Billed	4:00
10/3/2011	Deborah Wood	Billed	2:00
10/8/2011	Natalie Chapman Consulting	Billed	2:00
10/9/2011	Natalie Chapman Consulting	Billed	2:00
10/23/2011	Deborah Wood	Billed	4:00
10/25/2011	Deborah Wood	Billed	2:00
10/30/2011	Jonathan Graham	Billed	1:00
Total Surveying:Lay out			25:00

Engineering/Architecture Firm
Time by Job Detail
 January through December 2011

Date	Name	Billing Status	Duration
Surveying:Meetings			
10/8/2011	Deborah Wood	Billed	6:00
10/16/2011	Natalie Chapman Consulting	Billed	2:00
10/17/2011	Natalie Chapman Consulting	Billed	2:00
Total Surveying:Meetings			10:00
Surveying:Research			
10/16/2011	Deborah Wood	Billed	6:00
10/18/2011	Deborah Wood	Billed	2:00
10/22/2011	Natalie Chapman Consulting	Billed	4:00
10/23/2011	Natalie Chapman Consulting	Billed	6:00
10/30/2011	Jonathan Graham	Billed	1:00
10/30/2011	Deborah Wood	Billed	6:00
10/31/2011	Deborah Wood	Billed	2:00
Total Surveying:Research			27:00
Surveying:Travel			
11/6/2011	Jonathan Graham	Billed	1:00
Total Surveying:Travel			1:00
Total National Burger:National Burger, Middlefield			416:00
Peacock Enterprises:Bakery, Middlefield			
Civil Engineering:Drafting			
12/17/2011	Natalie Chapman Consulting	Billed	4:00
12/18/2011	Natalie Chapman Consulting	Billed	6:00
12/19/2011	Natalie Chapman Consulting	Billed	4:00
12/25/2011	Natalie Chapman Consulting	Billed	2:00
12/26/2011	Natalie Chapman Consulting	Billed	2:00
Total Civil Engineering:Drafting			18:00
Civil Engineering:Engineering			
12/25/2011	Natalie Chapman Consulting	Billed	6:00
Total Civil Engineering:Engineering			6:00
Civil Engineering:Lay out			
12/24/2011	Natalie Chapman Consulting	Billed	2:00
Total Civil Engineering:Lay out			2:00
Design:Drafting			
12/17/2011	Deborah Wood	Billed	2:00
12/18/2011	Deborah Wood	Billed	4:00
12/19/2011	Deborah Wood	Billed	4:00
Total Design:Drafting			10:00
Design:Field Visit			
12/18/2011	Deborah Wood	Billed	2:00
12/19/2011	Deborah Wood	Billed	2:00
12/20/2011	Deborah Wood	Billed	6:00
12/21/2011	Deborah Wood	Billed	6:00
Total Design:Field Visit			16:00
Structural Engineering:Engineering			
12/10/2011	Natalie Chapman Consulting	Billed	2:00
12/11/2011	Natalie Chapman Consulting	Billed	2:00
12/12/2011	Natalie Chapman Consulting	Billed	4:00
12/17/2011	Natalie Chapman Consulting	Billed	2:00
Total Structural Engineering:Engineering			10:00
Structural Engineering:Field Visits			
12/17/2011	Natalie Chapman Consulting	Billed	2:00
12/18/2011	Natalie Chapman Consulting	Billed	2:00
Total Structural Engineering:Field Visits			4:00

Engineering/Architecture Firm
Time by Job Detail
January through December 2011

Date	Name	Billing Status	Duration
Structural Observation:Coordination			
12/24/2011	Jonathan Graham	Billed	8:00
12/25/2011	Jonathan Graham	Billed	8:00
Total Structural Observation:Coordination			16:00
Structural Observation:Field Visits			
12/24/2011	Natalie Chapman Consulting	Billed	6:00
12/25/2011	Deborah Wood	Billed	2:00
12/26/2011	Jonathan Graham	Billed	8:00
12/26/2011	Natalie Chapman Consulting	Billed	2:00
12/26/2011	Deborah Wood	Billed	2:00
12/27/2011	Jonathan Graham	Billed	8:00
12/27/2011	Deborah Wood	Billed	6:00
12/28/2011	Jonathan Graham	Billed	4:00
12/28/2011	Deborah Wood	Billed	6:00
Total Structural Observation:Field Visits			44:00
Surveying:Coordation			
12/17/2011	Jonathan Graham	Billed	4:00
Total Surveying:Coordation			4:00
Surveying:Drafting			
12/17/2011	Jonathan Graham	Billed	4:00
12/24/2011	Deborah Wood	Billed	2:00
12/25/2011	Deborah Wood	Billed	4:00
12/26/2011	Deborah Wood	Billed	4:00
Total Surveying:Drafting			14:00
Surveying:Meetings			
12/18/2011	Jonathan Graham	Billed	2:00
12/19/2011	Jonathan Graham	Billed	6:00
Total Surveying:Meetings			8:00
Surveying:Research			
12/18/2011	Jonathan Graham	Billed	6:00
12/19/2011	Jonathan Graham	Billed	2:00
12/20/2011	Jonathan Graham	Billed	8:00
12/21/2011	Jonathan Graham	Billed	4:00
Total Surveying:Research			20:00
Unbillable Time:Client Contract			
9/24/2011	Deborah Wood	Not Billable	1:00
9/25/2011	Deborah Wood	Not Billable	1:00
9/26/2011	Deborah Wood	Not Billable	1:00
9/27/2011	Deborah Wood	Not Billable	1:00
Total Unbillable Time:Client Contract			4:00
Unbillable Time:Proposal Dev			
9/27/2011	Deborah Wood	Not Billable	4:00
9/28/2011	Deborah Wood	Not Billable	2:00
Total Unbillable Time:Proposal Dev			6:00
Total Peacock Enterprises:Bakery, Middlefield			182:00
Peacock Enterprises:Bakery, Middlefield Center			
Civil Engineering:Coordination			
1/29/2011	Deborah Wood	Billed	8:00
1/30/2011	Deborah Wood	Billed	2:00
2/5/2011	Natalie Chapman Consulting	Billed	2:00
2/6/2011	Natalie Chapman Consulting	Billed	2:00
2/19/2011	Natalie Chapman Consulting	Billed	4:00
2/20/2011	Jonathan Graham	Billed	8:00
2/20/2011	Natalie Chapman Consulting	Billed	2:00
2/26/2011	Jonathan Graham	Billed	4:00
Total Civil Engineering:Coordination			32:00

Engineering/Architecture Firm
Time by Job Detail
 January through December 2011

Date	Name	Billing Status	Duration
Civil Engineering:Drafting			
1/29/2011	Deborah Wood	Billed	2:00
1/30/2011	Deborah Wood	Billed	4:00
2/5/2011	Deborah Wood	Billed	8:00
2/6/2011	Deborah Wood	Billed	8:00
2/19/2011	Natalie Chapman Consulting	Billed	4:00
2/20/2011	Natalie Chapman Consulting	Billed	4:00
2/21/2011	Jonathan Graham	Billed	4:00
2/22/2011	Jonathan Graham	Billed	2:00
2/23/2011	Jonathan Graham	Billed	4:00
Total Civil Engineering:Drafting			40:00
Civil Engineering:Engineering			
2/7/2011	Deborah Wood	Billed	2:00
2/8/2011	Deborah Wood	Billed	2:00
2/27/2011	Jonathan Graham	Billed	8:00
2/28/2011	Natalie Chapman Consulting	Billed	8:00
3/1/2011	Jonathan Graham	Billed	2:00
Total Civil Engineering:Engineering			22:00
Civil Engineering:Field Visits			
2/28/2011	Jonathan Graham	Billed	6:00
Total Civil Engineering:Field Visits			6:00
Civil Engineering:Lay out			
3/1/2011	Jonathan Graham	Billed	6:00
3/2/2011	Jonathan Graham	Billed	4:00
Total Civil Engineering:Lay out			10:00
Civil Engineering:Meetings			
3/5/2011	Jonathan Graham	Billed	2:00
Total Civil Engineering:Meetings			2:00
Civil Engineering:Research			
2/12/2011	Deborah Wood	Billed	2:00
2/13/2011	Deborah Wood	Billed	2:00
Total Civil Engineering:Research			4:00
Civil Engineering:Travel			
2/12/2011	Deborah Wood	Billed	1:00
2/13/2011	Deborah Wood	Billed	4:00
2/14/2011	Deborah Wood	Billed	2:00
2/15/2011	Deborah Wood	Billed	2:00
Total Civil Engineering:Travel			9:00
Design:Coordination			
1/1/2011	Jonathan Graham	Billed	2:00
1/1/2011	Deborah Wood	Billed	4:00
1/2/2011	Deborah Wood	Billed	4:00
1/3/2011	Deborah Wood	Billed	4:00
1/25/2011	Jonathan Graham	Billed	8:00
Total Design:Coordination			22:00
Design:Drafting			
1/1/2011	Jonathan Graham	Billed	6:00
1/2/2011	Jonathan Graham	Billed	8:00
1/3/2011	Jonathan Graham	Billed	8:00
1/4/2011	Deborah Wood	Billed	6:00
1/5/2011	Deborah Wood	Billed	4:00
1/15/2011	Jonathan Graham	Billed	8:00
Total Design:Drafting			40:00

Engineering/Architecture Firm
Time by Job Detail
January through December 2011

Date	Name	Billing Status	Duration
Design:Field Visit			
1/4/2011	Jonathan Graham	Billed	4:00
1/8/2011	Deborah Wood	Billed	8:00
1/17/2011	Jonathan Graham	Billed	8:00
1/22/2011	Jonathan Graham	Billed	8:00
Total Design:Field Visit			28:00
Design:Lay out			
1/4/2011	Jonathan Graham	Billed	4:00
1/9/2011	Deborah Wood	Billed	4:00
1/10/2011	Deborah Wood	Billed	4:00
1/11/2011	Deborah Wood	Billed	4:00
1/12/2011	Deborah Wood	Billed	4:00
1/16/2011	Jonathan Graham	Billed	7:00
1/18/2011	Jonathan Graham	Billed	8:00
Total Design:Lay out			35:00
Design:Meetings			
1/5/2011	Jonathan Graham	Billed	4:00
1/8/2011	Jonathan Graham	Billed	6:00
1/9/2011	Jonathan Graham	Billed	8:00
1/10/2011	Jonathan Graham	Billed	8:00
1/15/2011	Natalie Chapman Consulting	Billed	4:00
1/16/2011	Jonathan Graham	Billed	1:00
1/16/2011	Natalie Chapman Consulting	Billed	4:00
1/17/2011	Natalie Chapman Consulting	Billed	2:00
1/24/2011	Jonathan Graham	Billed	4:00
1/29/2011	Jonathan Graham	Billed	8:00
1/30/2011	Jonathan Graham	Billed	4:00
1/31/2011	Jonathan Graham	Billed	4:00
Total Design:Meetings			57:00
Design:Research			
1/8/2011	Jonathan Graham	Billed	2:00
1/11/2011	Jonathan Graham	Billed	8:00
1/12/2011	Jonathan Graham	Billed	4:00
1/15/2011	Natalie Chapman Consulting	Billed	4:00
1/16/2011	Natalie Chapman Consulting	Billed	4:00
1/19/2011	Jonathan Graham	Billed	4:00
1/23/2011	Jonathan Graham	Billed	6:00
2/1/2011	Jonathan Graham	Billed	8:00
Total Design:Research			40:00
Design:Travel			
1/17/2011	Natalie Chapman Consulting	Billed	2:00
Total Design:Travel			2:00
Structural Engineering:Coordination			
1/15/2011	Deborah Wood	Billed	8:00
1/22/2011	Natalie Chapman Consulting	Billed	2:00
1/30/2011	Jonathan Graham	Billed	4:00
2/2/2011	Jonathan Graham	Billed	4:00
2/12/2011	Deborah Wood	Billed	2:00
2/13/2011	Deborah Wood	Billed	3:00
2/14/2011	Deborah Wood	Billed	2:00
Total Structural Engineering:Coordination			25:00
Structural Engineering:Drafting			
1/22/2011	Deborah Wood	Billed	2:00
1/29/2011	Natalie Chapman Consulting	Billed	8:00
1/30/2011	Natalie Chapman Consulting	Billed	8:00
2/5/2011	Jonathan Graham	Billed	8:00
2/6/2011	Jonathan Graham	Billed	8:00
2/7/2011	Jonathan Graham	Billed	4:00
Total Structural Engineering:Drafting			38:00

Engineering/Architecture Firm
Time by Job Detail
January through December 2011

<u>Date</u>	<u>Name</u>	<u>Billing Status</u>	<u>Duration</u>
Structural Engineering:Engineering			
1/1/2011	Natalie Chapman Consulting	Billed	8:00
1/2/2011	Natalie Chapman Consulting	Billed	8:00
1/3/2011	Natalie Chapman Consulting	Billed	4:00
1/17/2011	Deborah Wood	Billed	6:00
1/18/2011	Deborah Wood	Billed	6:00
1/19/2011	Deborah Wood	Billed	2:00
2/7/2011	Jonathan Graham	Billed	4:00
2/8/2011	Jonathan Graham	Billed	8:00
2/9/2011	Jonathan Graham	Billed	4:00
Total Structural Engineering:Engineering			50:00
Structural Engineering:Field Visits			
2/12/2011	Jonathan Graham	Billed	4:00
2/14/2011	Jonathan Graham	Billed	4:00
2/15/2011	Jonathan Graham	Billed	2:00
Total Structural Engineering:Field Visits			10:00
Structural Engineering:Lay out			
1/8/2011	Natalie Chapman Consulting	Billed	8:00
1/9/2011	Natalie Chapman Consulting	Billed	8:00
1/10/2011	Natalie Chapman Consulting	Billed	4:00
2/12/2011	Jonathan Graham	Billed	4:00
2/13/2011	Jonathan Graham	Billed	8:00
2/15/2011	Jonathan Graham	Billed	2:00
Total Structural Engineering:Lay out			34:00
Structural Engineering:Meetings			
1/22/2011	Deborah Wood	Billed	2:00
1/22/2011	Natalie Chapman Consulting	Billed	6:00
1/23/2011	Deborah Wood	Billed	1:00
1/23/2011	Natalie Chapman Consulting	Billed	2:00
1/24/2011	Deborah Wood	Billed	2:00
1/24/2011	Natalie Chapman Consulting	Billed	2:00
1/25/2011	Deborah Wood	Billed	6:00
1/26/2011	Deborah Wood	Billed	2:00
2/5/2011	Natalie Chapman Consulting	Billed	2:00
2/14/2011	Jonathan Graham	Billed	4:00
2/16/2011	Jonathan Graham	Billed	4:00
Total Structural Engineering:Meetings			33:00
Structural Engineering:Research			
1/31/2011	Natalie Chapman Consulting	Billed	2:00
2/12/2011	Natalie Chapman Consulting	Billed	2:00
2/19/2011	Jonathan Graham	Billed	4:00
2/21/2011	Jonathan Graham	Billed	4:00
2/22/2011	Jonathan Graham	Billed	2:00
2/26/2011	Jonathan Graham	Billed	4:00
2/28/2011	Jonathan Graham	Billed	2:00
Total Structural Engineering:Research			20:00
Structural Engineering:Travel			
2/12/2011	Natalie Chapman Consulting	Billed	1:00
Total Structural Engineering:Travel			1:00
Structural Observation:Coordination			
2/20/2011	Deborah Wood	Billed	6:00
2/21/2011	Deborah Wood	Billed	4:00
3/13/2011	Natalie Chapman Consulting	Billed	6:00
3/15/2011	Jonathan Graham	Billed	8:00
3/16/2011	Jonathan Graham	Billed	4:00
3/19/2011	Jonathan Graham	Billed	8:00
Total Structural Observation:Coordination			36:00

Engineering/Architecture Firm
Time by Job Detail
 January through December 2011

Date	Name	Billing Status	Duration
Structural Observation:Field Visits			
3/19/2011	Natalie Chapman Consulting	Billed	2:00
3/20/2011	Jonathan Graham	Billed	8:00
3/20/2011	Natalie Chapman Consulting	Billed	2:00
3/21/2011	Jonathan Graham	Billed	8:00
3/21/2011	Natalie Chapman Consulting	Billed	2:00
Total Structural Observation:Field Visits			22:00
Surveying:Coordation			
2/19/2011	Deborah Wood	Billed	6:00
3/5/2011	Jonathan Graham	Billed	6:00
3/5/2011	Natalie Chapman Consulting	Billed	2:00
3/7/2011	Natalie Chapman Consulting	Billed	4:00
3/9/2011	Jonathan Graham	Billed	4:00
Total Surveying:Coordation			22:00
Surveying:Drafting			
3/6/2011	Jonathan Graham	Billed	8:00
3/6/2011	Natalie Chapman Consulting	Billed	6:00
Total Surveying:Drafting			14:00
Surveying:Lay out			
3/7/2011	Jonathan Graham	Billed	6:00
3/8/2011	Jonathan Graham	Billed	8:00
3/12/2011	Jonathan Graham	Billed	8:00
Total Surveying:Lay out			22:00
Surveying:Meetings			
3/13/2011	Jonathan Graham	Billed	4:00
Total Surveying:Meetings			4:00
Surveying:Research			
3/12/2011	Natalie Chapman Consulting	Billed	6:00
3/13/2011	Jonathan Graham	Billed	4:00
3/14/2011	Jonathan Graham	Billed	2:00
3/14/2011	Natalie Chapman Consulting	Billed	4:00
Total Surveying:Research			16:00
Unbillable Time:Client Contract			
1/1/2011	Deborah Wood	Not Billable	2:00
1/2/2011	Deborah Wood	Not Billable	2:00
Total Unbillable Time:Client Contract			4:00
Unbillable Time:Proposal Dev			
1/1/2011	Deborah Wood	Not Billable	2:00
Total Unbillable Time:Proposal Dev			2:00
Total Peacock Enterprises:Bakery, Middlefield Center			702:00
Peacock Enterprises:Donut Hut, Hill Mountain			
Civil Engineering:Coordination			
6/20/2011	Jonathan Graham	Billed	8:00
Total Civil Engineering:Coordination			8:00
Civil Engineering:Drafting			
6/25/2011	Jonathan Graham	Billed	8:00
7/3/2011	Natalie Chapman Consulting	Billed	8:00
7/4/2011	Natalie Chapman Consulting	Billed	4:00
Total Civil Engineering:Drafting			20:00
Civil Engineering:Engineering			
6/26/2011	Jonathan Graham	Billed	8:00
6/26/2011	Deborah Wood	Billed	4:00
6/27/2011	Jonathan Graham	Billed	8:00
6/27/2011	Deborah Wood	Billed	6:00
7/2/2011	Natalie Chapman Consulting	Billed	8:00
Total Civil Engineering:Engineering			34:00

Engineering/Architecture Firm
Time by Job Detail
 January through December 2011

<u>Date</u>	<u>Name</u>	<u>Billing Status</u>	<u>Duration</u>
Civil Engineering:Lay out			
6/28/2011	Jonathan Graham	Billed	8:00
Total Civil Engineering:Lay out			8:00
Civil Engineering:Meetings			
6/28/2011	Deborah Wood	Billed	4:00
6/29/2011	Jonathan Graham	Billed	4:00
Total Civil Engineering:Meetings			8:00
Design:Coordination			
6/7/2011	Jonathan Graham	Billed	2:00
6/7/2011	Deborah Wood	Billed	2:00
Total Design:Coordination			4:00
Design:Field Visit			
6/7/2011	Jonathan Graham	Billed	2:00
Total Design:Field Visit			2:00
Design:Lay out			
6/11/2011	Deborah Wood	Billed	8:00
6/25/2011	Natalie Chapman Consulting	Billed	4:00
Total Design:Lay out			12:00
Design:Meetings			
6/25/2011	Natalie Chapman Consulting	Billed	4:00
Total Design:Meetings			4:00
Design:Research			
6/7/2011	Jonathan Graham	Billed	4:00
Total Design:Research			4:00
Structural Engineering:Coordination			
6/8/2011	Jonathan Graham	Billed	4:00
6/11/2011	Jonathan Graham	Billed	4:00
6/14/2011	Jonathan Graham	Billed	4:00
Total Structural Engineering:Coordination			12:00
Structural Engineering:Drafting			
6/11/2011	Jonathan Graham	Billed	4:00
6/12/2011	Jonathan Graham	Billed	8:00
6/14/2011	Jonathan Graham	Billed	4:00
6/15/2011	Jonathan Graham	Billed	4:00
6/18/2011	Deborah Wood	Billed	8:00
6/20/2011	Deborah Wood	Billed	6:00
6/22/2011	Deborah Wood	Billed	2:00
6/27/2011	Natalie Chapman Consulting	Billed	4:00
Total Structural Engineering:Drafting			40:00
Structural Engineering:Engineering			
6/25/2011	Deborah Wood	Billed	8:00
6/26/2011	Natalie Chapman Consulting	Billed	8:00
6/26/2011	Deborah Wood	Billed	4:00
Total Structural Engineering:Engineering			20:00
Structural Engineering:Meetings			
6/19/2011	Jonathan Graham	Billed	6:00
Total Structural Engineering:Meetings			6:00
Structural Engineering:Research			
6/19/2011	Jonathan Graham	Billed	2:00
Total Structural Engineering:Research			2:00

Engineering/Architecture Firm
Time by Job Detail
 January through December 2011

Date	Name	Billing Status	Duration
Structural Observation:Coordination			
7/2/2011	Deborah Wood	Billed	4:00
7/3/2011	Jonathan Graham	Billed	6:00
7/3/2011	Deborah Wood	Billed	2:00
7/4/2011	Jonathan Graham	Billed	8:00
7/4/2011	Deborah Wood	Billed	2:00
7/5/2011	Deborah Wood	Billed	2:00
Total Structural Observation:Coordination			24:00
Structural Observation:Field Visits			
7/5/2011	Jonathan Graham	Billed	4:00
7/6/2011	Jonathan Graham	Billed	4:00
7/6/2011	Deborah Wood	Billed	4:00
Total Structural Observation:Field Visits			12:00
Surveying:Coordation			
7/2/2011	Jonathan Graham	Billed	4:00
Total Surveying:Coordation			4:00
Surveying:Lay out			
6/29/2011	Deborah Wood	Billed	4:00
7/2/2011	Jonathan Graham	Billed	4:00
Total Surveying:Lay out			8:00
Surveying:Meetings			
7/3/2011	Jonathan Graham	Billed	2:00
Total Surveying:Meetings			2:00
Total Peacock Enterprises:Donut Hut, Hill Mountain			234:00
Tingey Yogurts:Main Street Plaza, Middlefield			
Civil Engineering:Coordination			
8/29/2011	Deborah Wood	Billed	6:00
Total Civil Engineering:Coordination			6:00
Civil Engineering:Drafting			
8/21/2011	Natalie Chapman Consulting	Billed	4:00
8/22/2011	Natalie Chapman Consulting	Billed	4:00
Total Civil Engineering:Drafting			8:00
Civil Engineering:Engineering			
8/27/2011	Natalie Chapman Consulting	Billed	8:00
9/3/2011	Deborah Wood	Billed	4:00
9/4/2011	Deborah Wood	Billed	4:00
Total Civil Engineering:Engineering			16:00
Civil Engineering:Research			
9/10/2011	Deborah Wood	Billed	2:00
9/11/2011	Deborah Wood	Billed	2:00
Total Civil Engineering:Research			4:00
Design:Coordination			
7/23/2011	Natalie Chapman Consulting	Billed	2:00
7/23/2011	Deborah Wood	Billed	1:00
7/24/2011	Deborah Wood	Billed	1:00
7/26/2011	Jonathan Graham	Billed	2:00
7/26/2011	Deborah Wood	Billed	2:00
7/27/2011	Jonathan Graham	Billed	4:00
Total Design:Coordination			12:00

Engineering/Architecture Firm
Time by Job Detail
 January through December 2011

Date	Name	Billing Status	Duration
Design:Drafting			
7/26/2011	Deborah Wood	Billed	4:00
7/27/2011	Deborah Wood	Billed	4:00
7/30/2011	Natalie Chapman Consulting	Billed	4:00
7/31/2011	Natalie Chapman Consulting	Billed	4:00
8/1/2011	Jonathan Graham	Billed	4:00
8/2/2011	Jonathan Graham	Billed	2:00
8/3/2011	Jonathan Graham	Billed	2:00
Total Design:Drafting			24:00
Design:Field Visit			
8/9/2011	Jonathan Graham	Billed	4:00
Total Design:Field Visit			4:00
Design:Lay out			
8/1/2011	Deborah Wood	Billed	6:00
8/3/2011	Deborah Wood	Billed	2:00
8/6/2011	Natalie Chapman Consulting	Billed	2:00
8/7/2011	Natalie Chapman Consulting	Billed	4:00
8/9/2011	Jonathan Graham	Billed	2:00
8/10/2011	Jonathan Graham	Billed	4:00
8/16/2011	Jonathan Graham	Billed	2:00
Total Design:Lay out			22:00
Design:Meetings			
8/6/2011	Natalie Chapman Consulting	Billed	2:00
8/7/2011	Natalie Chapman Consulting	Billed	2:00
8/21/2011	Jonathan Graham	Billed	2:00
Total Design:Meetings			6:00
Design:Research			
8/7/2011	Deborah Wood	Billed	4:00
8/8/2011	Deborah Wood	Billed	8:00
8/28/2011	Jonathan Graham	Billed	6:00
Total Design:Research			18:00
Structural Engineering:Coordination			
8/13/2011	Deborah Wood	Billed	4:00
8/14/2011	Deborah Wood	Billed	2:00
8/17/2011	Deborah Wood	Billed	2:00
Total Structural Engineering:Coordination			8:00
Structural Engineering:Drafting			
8/8/2011	Natalie Chapman Consulting	Billed	4:00
8/13/2011	Deborah Wood	Billed	2:00
8/14/2011	Deborah Wood	Billed	2:00
Total Structural Engineering:Drafting			8:00
Structural Engineering:Engineering			
8/13/2011	Natalie Chapman Consulting	Billed	2:00
8/14/2011	Natalie Chapman Consulting	Billed	4:00
8/22/2011	Deborah Wood	Billed	3:00
8/23/2011	Deborah Wood	Billed	4:00
Total Structural Engineering:Engineering			13:00
Structural Engineering:Lay out			
8/14/2011	Natalie Chapman Consulting	Billed	4:00
8/15/2011	Natalie Chapman Consulting	Billed	4:00
8/23/2011	Deborah Wood	Billed	2:00
8/25/2011	Deborah Wood	Billed	4:00
Total Structural Engineering:Lay out			14:00
Structural Observation:Coordination			
9/17/2011	Natalie Chapman Consulting	Billed	2:00
9/18/2011	Natalie Chapman Consulting	Billed	2:00
9/24/2011	Jonathan Graham	Billed	2:00
Total Structural Observation:Coordination			6:00

Engineering/Architecture Firm
Time by Job Detail
 January through December 2011

Date	Name	Billing Status	Duration
Structural Observation:Field Visits			
9/17/2011	Natalie Chapman Consulting	Billed	2:00
9/18/2011	Natalie Chapman Consulting	Billed	4:00
9/24/2011	Deborah Wood	Billed	6:00
Total Structural Observation:Field Visits			12:00
Surveying:Drafting			
9/3/2011	Natalie Chapman Consulting	Billed	2:00
9/4/2011	Jonathan Graham	Billed	8:00
9/4/2011	Natalie Chapman Consulting	Billed	4:00
9/5/2011	Jonathan Graham	Billed	6:00
9/17/2011	Deborah Wood	Billed	4:00
9/18/2011	Deborah Wood	Billed	2:00
9/24/2011	Jonathan Graham	Billed	2:00
Total Surveying:Drafting			28:00
Surveying:Field Visits			
9/10/2011	Jonathan Graham	Billed	2:00
9/14/2011	Jonathan Graham	Billed	2:00
Total Surveying:Field Visits			4:00
Surveying:Lay out			
9/10/2011	Natalie Chapman Consulting	Billed	2:00
9/11/2011	Natalie Chapman Consulting	Billed	2:00
9/17/2011	Jonathan Graham	Billed	8:00
Total Surveying:Lay out			12:00
Surveying:Meetings			
9/24/2011	Jonathan Graham	Billed	2:00
Total Surveying:Meetings			2:00
Surveying:Research			
9/24/2011	Jonathan Graham	Billed	2:00
Total Surveying:Research			2:00
Unbillable Time:Proposal Dev			
7/23/2011	Deborah Wood	Not Billable	4:00
7/24/2011	Deborah Wood	Not Billable	4:00
Total Unbillable Time:Proposal Dev			8:00
Total Tingey Yogurts:Main Street Plaza, Middlefield			237:00
Tingey Yogurts:Town Center, Middlefield			
Structural Observation:Coordination			
12/31/2011	Natalie Chapman Consulting	Billed	6:00
Total Structural Observation:Coordination			6:00
Total Tingey Yogurts:Town Center, Middlefield			6:00
Weeks, Matt:Middlefield Tire Shop			
Civil Engineering:Coordination			
9/19/2011	Jonathan Graham	Billed	8:00
10/1/2011	Deborah Wood	Billed	2:00
10/2/2011	Deborah Wood	Billed	2:00
Total Civil Engineering:Coordination			12:00
Civil Engineering:Drafting			
8/20/2011	Natalie Chapman Consulting	Billed	2:00
8/21/2011	Natalie Chapman Consulting	Billed	4:00
8/28/2011	Natalie Chapman Consulting	Billed	4:00
8/29/2011	Natalie Chapman Consulting	Billed	4:00
9/20/2011	Jonathan Graham	Billed	4:00
9/21/2011	Jonathan Graham	Billed	2:00
10/9/2011	Deborah Wood	Billed	8:00
Total Civil Engineering:Drafting			28:00

Engineering/Architecture Firm
Time by Job Detail
 January through December 2011

Date	Name	Billing Status	Duration
Civil Engineering:Engineering			
9/5/2011	Natalie Chapman Consulting	Billed	4:00
9/26/2011	Jonathan Graham	Billed	8:00
Total Civil Engineering:Engineering			12:00
Civil Engineering:Field Visits			
9/27/2011	Jonathan Graham	Billed	2:00
Total Civil Engineering:Field Visits			2:00
Civil Engineering:Research			
9/27/2011	Jonathan Graham	Billed	2:00
10/15/2011	Deborah Wood	Billed	3:00
10/20/2011	Deborah Wood	Billed	4:00
Total Civil Engineering:Research			9:00
Design:Coordination			
8/16/2011	Jonathan Graham	Billed	4:00
8/17/2011	Jonathan Graham	Billed	4:00
Total Design:Coordination			8:00
Design:Drafting			
8/22/2011	Jonathan Graham	Billed	8:00
8/23/2011	Jonathan Graham	Billed	4:00
8/24/2011	Jonathan Graham	Billed	2:00
Total Design:Drafting			14:00
Design:Field Visit			
8/29/2011	Jonathan Graham	Billed	4:00
8/30/2011	Jonathan Graham	Billed	2:00
8/31/2011	Jonathan Graham	Billed	2:00
Total Design:Field Visit			8:00
Design:Lay out			
8/30/2011	Jonathan Graham	Billed	6:00
Total Design:Lay out			6:00
Design:Research			
8/31/2011	Jonathan Graham	Billed	2:00
Total Design:Research			2:00
Structural Engineering:Coordination			
8/28/2011	Deborah Wood	Billed	8:00
9/5/2011	Jonathan Graham	Billed	2:00
9/6/2011	Jonathan Graham	Billed	8:00
Total Structural Engineering:Coordination			18:00
Structural Engineering:Drafting			
9/5/2011	Jonathan Graham	Billed	2:00
9/5/2011	Deborah Wood	Billed	4:00
9/6/2011	Deborah Wood	Billed	2:00
9/7/2011	Jonathan Graham	Billed	2:00
9/7/2011	Deborah Wood	Billed	2:00
Total Structural Engineering:Drafting			12:00
Structural Engineering:Engineering			
9/10/2011	Deborah Wood	Billed	2:00
9/12/2011	Deborah Wood	Billed	1:00
9/13/2011	Deborah Wood	Billed	1:00
Total Structural Engineering:Engineering			4:00
Structural Engineering:Lay out			
9/19/2011	Deborah Wood	Billed	2:00
9/20/2011	Deborah Wood	Billed	2:00
9/21/2011	Deborah Wood	Billed	2:00
9/22/2011	Deborah Wood	Billed	2:00
Total Structural Engineering:Lay out			8:00

Engineering/Architecture Firm
Time by Job Detail
January through December 2011

<u>Date</u>	<u>Name</u>	<u>Billing Status</u>	<u>Duration</u>
Structural Engineering:Meetings			
9/10/2011	Jonathan Graham	Billed	2:00
9/11/2011	Jonathan Graham	Billed	4:00
Total Structural Engineering:Meetings			6:00
Structural Engineering:Research			
9/12/2011	Jonathan Graham	Billed	8:00
9/14/2011	Jonathan Graham	Billed	2:00
9/25/2011	Deborah Wood	Billed	2:00
9/26/2011	Deborah Wood	Billed	2:00
9/27/2011	Deborah Wood	Billed	4:00
Total Structural Engineering:Research			18:00
Structural Observation:Coordination			
10/10/2011	Natalie Chapman Consulting	Billed	4:00
10/15/2011	Natalie Chapman Consulting	Billed	8:00
10/16/2011	Natalie Chapman Consulting	Billed	4:00
10/29/2011	Jonathan Graham	Billed	8:00
10/30/2011	Jonathan Graham	Billed	4:00
10/31/2011	Jonathan Graham	Billed	8:00
11/1/2011	Jonathan Graham	Billed	4:00
11/5/2011	Deborah Wood	Billed	8:00
Total Structural Observation:Coordination			48:00
Structural Observation:Field Visits			
10/22/2011	Natalie Chapman Consulting	Billed	2:00
10/23/2011	Natalie Chapman Consulting	Billed	2:00
10/29/2011	Natalie Chapman Consulting	Billed	2:00
11/5/2011	Jonathan Graham	Billed	8:00
11/6/2011	Jonathan Graham	Billed	4:00
11/6/2011	Deborah Wood	Billed	8:00
11/7/2011	Jonathan Graham	Billed	2:00
Total Structural Observation:Field Visits			28:00
Surveying:Coordation			
9/11/2011	Natalie Chapman Consulting	Billed	6:00
9/12/2011	Natalie Chapman Consulting	Billed	4:00
10/2/2011	Jonathan Graham	Billed	8:00
10/3/2011	Jonathan Graham	Billed	8:00
10/5/2011	Jonathan Graham	Billed	4:00
Total Surveying:Coordation			30:00
Surveying:Drafting			
9/18/2011	Natalie Chapman Consulting	Billed	2:00
9/19/2011	Natalie Chapman Consulting	Billed	4:00
10/9/2011	Jonathan Graham	Billed	4:00
10/9/2011	Jonathan Graham	Billed	4:00
10/10/2011	Jonathan Graham	Billed	6:00
10/22/2011	Deborah Wood	Billed	6:00
10/23/2011	Deborah Wood	Billed	6:00
10/27/2011	Deborah Wood	Billed	4:00
Total Surveying:Drafting			36:00
Surveying:Field Visits			
10/10/2011	Jonathan Graham	Billed	2:00
10/15/2011	Jonathan Graham	Billed	2:00
10/16/2011	Jonathan Graham	Billed	2:00
Total Surveying:Field Visits			6:00
Surveying:Lay out			
10/16/2011	Jonathan Graham	Billed	6:00
10/17/2011	Jonathan Graham	Billed	2:00
10/30/2011	Deborah Wood	Billed	4:00
10/31/2011	Deborah Wood	Billed	2:00
Total Surveying:Lay out			14:00

Engineering/Architecture Firm
Time by Job Detail
 January through December 2011

Date	Name	Billing Status	Duration
Surveying:Meetings			
9/25/2011	Natalie Chapman Consulting	Billed	2:00
9/26/2011	Natalie Chapman Consulting	Billed	4:00
Total Surveying:Meetings			6:00
Surveying:Research			
10/1/2011	Natalie Chapman Consulting	Billed	4:00
10/23/2011	Jonathan Graham	Billed	2:00
10/25/2011	Jonathan Graham	Billed	4:00
Total Surveying:Research			10:00
Total Weeks, Matt:Middlefield Tire Shop			345:00
Yoga Central:80 Central Avenue, Middlefield			
Civil Engineering:Coordination			
5/14/2011	Jonathan Graham	Billed	4:00
5/21/2011	Natalie Chapman Consulting	Billed	2:00
5/21/2011	Deborah Wood	Billed	8:00
Total Civil Engineering:Coordination			14:00
Civil Engineering:Drafting			
5/21/2011	Natalie Chapman Consulting	Billed	6:00
5/22/2011	Natalie Chapman Consulting	Billed	6:00
Total Civil Engineering:Drafting			12:00
Civil Engineering:Engineering			
5/15/2011	Jonathan Graham	Billed	2:00
5/22/2011	Deborah Wood	Billed	4:00
5/23/2011	Deborah Wood	Billed	2:00
5/24/2011	Deborah Wood	Billed	1:00
Total Civil Engineering:Engineering			9:00
Civil Engineering:Lay out			
5/17/2011	Jonathan Graham	Billed	2:00
Total Civil Engineering:Lay out			2:00
Civil Engineering:Meetings			
5/22/2011	Natalie Chapman Consulting	Billed	2:00
Total Civil Engineering:Meetings			2:00
Design:Coordination			
4/30/2011	Natalie Chapman Consulting	Billed	2:00
4/30/2011	Deborah Wood	Billed	6:00
5/1/2011	Natalie Chapman Consulting	Billed	2:00
5/3/2011	Jonathan Graham	Billed	2:00
Total Design:Coordination			12:00
Design:Drafting			
5/1/2011	Deborah Wood	Billed	2:00
5/2/2011	Deborah Wood	Billed	2:00
5/3/2011	Deborah Wood	Billed	4:00
5/4/2011	Deborah Wood	Billed	2:00
Total Design:Drafting			10:00
Design:Field Visit			
4/30/2011	Natalie Chapman Consulting	Billed	4:00
5/1/2011	Natalie Chapman Consulting	Billed	4:00
5/2/2011	Natalie Chapman Consulting	Billed	4:00
Total Design:Field Visit			12:00
Design:Lay out			
5/7/2011	Natalie Chapman Consulting	Billed	4:00
5/8/2011	Natalie Chapman Consulting	Billed	4:00
Total Design:Lay out			8:00

Engineering/Architecture Firm
Time by Job Detail
 January through December 2011

<u>Date</u>	<u>Name</u>	<u>Billing Status</u>	<u>Duration</u>
Design:Meetings			
5/3/2011	Jonathan Graham	Billed	2:00
5/9/2011	Deborah Wood	Billed	2:00
Total Design:Meetings			4:00
Design:Research			
5/3/2011	Jonathan Graham	Billed	4:00
5/7/2011	Natalie Chapman Consulting	Billed	2:00
Total Design:Research			6:00
Structural Engineering:Coordination			
5/4/2011	Jonathan Graham	Billed	4:00
5/14/2011	Natalie Chapman Consulting	Billed	2:00
5/15/2011	Natalie Chapman Consulting	Billed	2:00
Total Structural Engineering:Coordination			8:00
Structural Engineering:Drafting			
5/11/2011	Jonathan Graham	Billed	4:00
5/15/2011	Deborah Wood	Billed	4:00
5/17/2011	Deborah Wood	Billed	2:00
5/18/2011	Deborah Wood	Billed	2:00
Total Structural Engineering:Drafting			12:00
Structural Engineering:Engineering			
5/14/2011	Natalie Chapman Consulting	Billed	6:00
5/15/2011	Natalie Chapman Consulting	Billed	4:00
5/16/2011	Deborah Wood	Billed	2:00
Total Structural Engineering:Engineering			12:00
Structural Observation:Coordination			
5/28/2011	Deborah Wood	Billed	2:00
5/29/2011	Jonathan Graham	Billed	8:00
5/29/2011	Deborah Wood	Billed	2:00
5/31/2011	Deborah Wood	Billed	2:00
Total Structural Observation:Coordination			14:00
Structural Observation:Field Visits			
5/29/2011	Natalie Chapman Consulting	Billed	6:00
6/4/2011	Jonathan Graham	Billed	8:00
6/4/2011	Deborah Wood	Billed	4:00
6/5/2011	Natalie Chapman Consulting	Billed	6:00
6/20/2011	Natalie Chapman Consulting	Billed	4:00
Total Structural Observation:Field Visits			28:00
Surveying:Coordination			
5/18/2011	Jonathan Graham	Billed	4:00
5/25/2011	Jonathan Graham	Billed	4:00
5/28/2011	Deborah Wood	Billed	2:00
5/30/2011	Deborah Wood	Billed	2:00
6/1/2011	Deborah Wood	Billed	2:00
Total Surveying:Coordination			14:00
Surveying:Drafting			
5/22/2011	Jonathan Graham	Billed	8:00
5/28/2011	Natalie Chapman Consulting	Billed	4:00
5/29/2011	Deborah Wood	Billed	2:00
6/4/2011	Natalie Chapman Consulting	Billed	4:00
Total Surveying:Drafting			18:00
Surveying:Field Visits			
5/21/2011	Jonathan Graham	Billed	4:00
Total Surveying:Field Visits			4:00

Engineering/Architecture Firm
Time by Job Detail
 January through December 2011

Date	Name	Billing Status	Duration
Surveying:Lay out			
5/24/2011	Jonathan Graham	Billed	2:00
5/28/2011	Natalie Chapman Consulting	Billed	4:00
5/29/2011	Natalie Chapman Consulting	Billed	2:00
6/4/2011	Natalie Chapman Consulting	Billed	4:00
6/5/2011	Natalie Chapman Consulting	Billed	2:00
Total Surveying:Lay out			14:00
Surveying:Meetings			
5/28/2011	Jonathan Graham	Billed	2:00
5/28/2011	Jonathan Graham	Billed	2:00
Total Surveying:Meetings			4:00
Surveying:Research			
5/28/2011	Jonathan Graham	Billed	4:00
Total Surveying:Research			4:00
Unbillable Time:Client Contract			
4/23/2011	Deborah Wood	Not Billable	2:00
Total Unbillable Time:Client Contract			2:00
Unbillable Time:Proposal Dev			
4/16/2011	Deborah Wood	Not Billable	4:00
Total Unbillable Time:Proposal Dev			4:00
Total Yoga Central:80 Central Avenue, Middlefield			229:00
No job assigned			
Unbillable Time:Vacation			
11/26/2011	Deborah Wood	Not Billable	8:00
11/27/2011	Deborah Wood	Not Billable	8:00
11/28/2011	Deborah Wood	Not Billable	8:00
11/29/2011	Deborah Wood	Not Billable	8:00
11/30/2011	Deborah Wood	Not Billable	8:00
12/3/2011	Deborah Wood	Not Billable	8:00
12/4/2011	Deborah Wood	Not Billable	8:00
12/5/2011	Deborah Wood	Not Billable	8:00
12/6/2011	Deborah Wood	Not Billable	8:00
12/7/2011	Deborah Wood	Not Billable	8:00
Total Unbillable Time:Vacation			80:00
No item assigned			
11/19/2011	Jonathan Graham	Not Billable	8:00
11/20/2011	Jonathan Graham	Not Billable	8:00
11/21/2011	Jonathan Graham	Not Billable	8:00
11/22/2011	Jonathan Graham	Not Billable	8:00
11/23/2011	Jonathan Graham	Not Billable	8:00
11/26/2011	Jonathan Graham	Not Billable	8:00
11/27/2011	Jonathan Graham	Not Billable	8:00
11/28/2011	Jonathan Graham	Not Billable	8:00
11/29/2011	Jonathan Graham	Not Billable	8:00
11/30/2011	Jonathan Graham	Not Billable	8:00
Total No item assigned			80:00
Total No job assigned			160:00
TOTAL			5800:00